Welcome to the HP Testing Portal. This document outlines the steps to purchase a HP ExpertOne web-based exam with Pearson VUE.

**Note:** *You will need to complete your web-based exam within 24 hours from purchase.*

**Step 1 – Login to the Testing Portal**

- Visit the Testing Portal by typing this address into your web browser - [i7lp.integral7.com/hewlettpackard](http://i7lp.integral7.com/hewlettpackard).
- Enter your Testing Profile username and password (see screenshot below).

![Login Screen](image1.png)

**Step 2 – Purchase Web-Based Exam**

Click on the ‘Schedule and Purchase Exams’ link on the left side of the screen.

![Schedule and Purchase Exams](image2.png)
HP ExpertOne Testing Portal – Steps to Purchase Web-Based Exams

**Step 3 – Browse Exam Catalog**

Browse the web-based exam catalog by clicking on the ‘View Web Based Exams’ button (see screenshot below).

**Step 4 – Select Exam**

Locate the HP2 or HP3 exam you wish to purchase in the list displayed on your screen (see screenshot below).

*Note: The list below is a small sampling of the available exams. When you login, you will see a full list of available exams.*
Step 5 – Exam Details

- Review the exam details to ensure you are purchasing the desired exam.
- Once you have confirmed the details are correct, click on the ‘Purchase this Exam’ button (see screenshot below).

**Note:** The price listed below is for demonstration purposes only.

Step 6 – Review Order

- Review the order to ensure the details are accurate.
- Once you have confirmed the details are correct, click on the ‘Proceed to Checkout’ button as shown below.

**Note:** The price listed below is for demonstration purposes only.
Step 7 – Checkout (Step 1)

- Confirm your personal information is correct.
- Once you have confirmed your personal information is correct, click on the ‘Next’ button (see screenshot below).
HP ExpertOne Testing Portal – Steps to Purchase Web-Based Exams

Step 8 – Checkout (Step 2)

- Enter your payment information.
- Once you have confirmed the payment information is correct, click on the 'Next' button (see screenshot below).

![Checkout Step 2: Enter Payment](image)

Card Details:
We accept the following cards:

<table>
<thead>
<tr>
<th>Card Type</th>
<th>Card Number</th>
<th>Expiration Date</th>
<th>Cardholder's Name</th>
<th>Security Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visa</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MasterCard</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Express</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Billing Address:
This address must match the address that appears on the account.

*Your card will not be charged until you submit your order on the next page.*
Step 9 – Checkout (Step 3)

- Review your order and read the Hewlett-Packard policies. The policies provide important information about your testing experience including, but not limited to, the minimum system specifications required for exam delivery, the cancellation policy, and important information pertaining to exam security.

- Confirm you understand and accept the policies by checking the box provided.

- Click on the ‘Submit Order’ button (see screenshot below).

![Screenshot of the checkout process on the HP ExpertOne Testing Portal]

**Step 3: Submit Order**

Your order is NOT complete until you click the “Submit Order” button.

<table>
<thead>
<tr>
<th>Confirm Order Details</th>
<th>Details</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Exam</strong></td>
<td></td>
<td>1.00</td>
</tr>
<tr>
<td>HP3-A006C Sample unproperized Exam for Production Testing</td>
<td>From December 21, 2011 to December 22, 2011</td>
<td>1.00</td>
</tr>
<tr>
<td>Language: English</td>
<td>Exam Length: 120 minutes</td>
<td>1.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Payment Details</th>
<th>Details</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams purchased for:</td>
<td>Name: Test Candidate Two</td>
<td>Order Total</td>
</tr>
<tr>
<td>License ID: PLYT00838</td>
<td></td>
<td>1.00</td>
</tr>
<tr>
<td></td>
<td>Subtotal:</td>
<td>1.00</td>
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<tr>
<td></td>
<td>Promotion Code:</td>
<td>-1.00</td>
</tr>
<tr>
<td></td>
<td>Tax</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL DUE</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Hewlett-Packard Policies**

Please read and agree to the following policies.

- **Cancellation Policy**: If you need to cancel your exam, you must contact Pearson VUE one business day prior to your scheduled appointment. Canceling a test less than one business day prior to your appointment or missing your test may result in forfeiting your fees.

- **Additional Information**
  - **Exam Security Policy**: Prior to taking an HP ExpertOne certification exam, you will be presented with and must agree to the conditions presented in the HP Candidate Agreement. Please note that using unauthorized certification examination “study materials” from online vendors, brain-dumps, blogs, test preparation files, sites violates your Candidate Agreement with HP. Using these materials may result in the loss of your certification. If you feel you have obtained unauthorized materials by mistake, you should not take the exam and report the situation to examsecurity@hp.com. Voluntary reporting of this information and support in determining how it was obtained will not result in loss of HP certification.

- **Minimum Requirements for Web Based Exams**:
  - Screen resolution equal to or greater than 1024 x 768
  - Flash version 9 or greater
  - Internet Explorer version 7 or greater
  - Firefox version 3 or greater
  - Safari version 4 or greater

If a different browser is detected when launching an exam or if the other requirements are not met, then the software will not allow the candidate to proceed.

I have read and agree to the Hewlett-Packard policies listed above.
HP ExpertOne Testing Portal – Steps to Purchase Web-Based Exams

Step 10 – Checkout (Step 4)

We recommend that you print this page by clicking on the ‘Print Receipt’ button below. Please retain this for your records as both a confirmation and receipt.

   Note: If you have paid for the exam using a credit card, you will be emailed a payment receipt.

Step 11 – Begin Exam

You may now begin your web-based exam. You must complete your exam within the Exam Availability window (see screenshot below under the ‘Details’ column). The exam availability window timeframe displays in GMT unless you change the time zone preference.

   Note: For your convenience, HP has extended the Exam Availability timeframe to complete your exam. You now have 24 hours from the time of purchase to complete your exam.