Registration and Exam Overview Guide
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About PTE Professional Exam

To succeed in a global business environment, you need to demonstrate an ability to effectively communicate in English with clients and other business partners. PTE Professional comprehensively tests all four pillars of language: speaking, listening, reading and writing. The exam focuses on practical English communication skills and specifically measures your ability to apply English in typical professional tasks. PTE Professional highlights your strengths in English communication.

A product of Pearson, the world’s largest education and testing company, PTE Professional was designed to more accurately measure a diverse range of language abilities in a shorter and less expensive exam than others in the market.

PTE Professional measures English skills in four areas:
• Speaking
• Listening
• Reading
• Writing

The exam also assesses proficiency in eight additional skill areas:
• Sentence mastery
• Vocabulary
• Pronunciation
• Fluency
• Grammar
• Word choice
• Voice and tone
• Organization

The PTE Professional exam takes approximately 120 minutes. Results are available online within five business days, so you can begin making a professional impact within days instead of weeks.

About the PTE Professional Registration and Exam Overview Guide

The Registration and Exam Overview Guide will provide you with detailed information on all of the following practical aspects of the PTE Professional exam:
• How to register and schedule a test
• How to access your scores
• What to expect on the day of your test
• Rules and regulations of the test center
• Test format and content samples
Section 1: Registration Guide

How to register for an exam

There are two steps you must take in order to schedule an exam. You must:
• Sign up for a web account
• Schedule the exam

This section will provide you with step-by-step instructions for how to accomplish each of the required steps.

Sign up for a web account

To begin the process, visit the Professionals page of the PTE Professional website at pearsonvue.com/ptepro, and click the Schedule a test link on the right side bar.
You will be taken to the PTE Professional Online Services page.

If you are a new user, click the highlighted box to create a web account. If you already have a web account, please sign in with your username and password.
You will be prompted to review the Privacy Policy. Select the box in the upper left corner, then click Yes, I agree to the policies. You must accept the policies to proceed.
If you know your PTE Professional ID, select Yes and enter it in the designated space. If you don’t know your PTE Professional ID, select No. Fill out the required fields under Personal and Email.
Enter your primary address and telephone number in the required fields. Then, choose the language in which you wish to receive correspondence. Click Next to proceed.
Create a username that contains 6 or more characters. Then, choose a password. Your password must contain 7 or more characters, a combination of upper and lowercase letters, and at least 1 number or symbol. Your password cannot contain your username. Select 2 security questions, then type their answers in the designated boxes. Click Finish to proceed.
Thank You

Your account is not yet complete. Your request to create an account has been forwarded to our Account Processing team. If you provided a valid email address, you will receive additional information within 1 business day. If you do not receive an email within the time provided, please contact customer service.
Choose the language you would prefer for the exam, then click Next.

You may review the exam details, then click Schedule this Exam.
Review the additional questions and select I accept. Then click Next.

Select the test center where you will be taking your exam. Then click Next.
Select a date on which to take your exam. If you can’t select the date you would prefer, click the Why can’t I find an available date? link for more information.
Review the available exam times and select the one you would like to schedule.
Review your order to make sure the selections you have made are correct. Then click Proceed to Checkout

My Order

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam</td>
<td>EP1: PTE Professional</td>
</tr>
<tr>
<td>Language</td>
<td>English</td>
</tr>
<tr>
<td>Exam Length</td>
<td>120 minutes</td>
</tr>
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</table>

<table>
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<tr>
<th>Appointment</th>
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<tbody>
<tr>
<td>Date</td>
<td>Friday, August 5, 2016</td>
</tr>
<tr>
<td>Time</td>
<td>12:00 PM (KST)</td>
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<table>
<thead>
<tr>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Name</td>
<td>Sample Test Center</td>
</tr>
<tr>
<td>Address</td>
<td>The Lighthouse</td>
</tr>
<tr>
<td>City</td>
<td>Minneapolis</td>
</tr>
<tr>
<td>State</td>
<td>United States</td>
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</table>

Price: 170.00

Actions: Remove

Subtotal: 173.00
Estimated Tax: 0.00
ESTIMATED TOTAL DUE: USD 173.00

Proceed to Checkout

You can enter voucher/promotion codes on the payment screen.

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Confirm your personal information. Remember: your name on this screen must match the identification presented at the test center. Click Next to proceed.

Checkout - Step 1: Confirm Personal Information

IMPORTANT: Your name must exactly match the identification that is presented at the test center or you will not be able to take your exam.

Name: Sample Candidate

Telephone: 444-161667000

Correspondence Language: English

Previous | Next
Review the exam policies, then click the box indicating that you have read them. Then click Next.
If you have a voucher or promotion code, enter it in the designated box and click Apply Discount. Fill in the required fields with your payment information, then click Next.
Review the order total, then click Next.
Confirm your order details. To finalize the scheduling process, click Submit Order.

## Confirm Order Details

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<td>English</td>
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## Payment Details

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You may print a copy of the receipt from this page, or you can return to the Scheduling Home Page.
You may verify your upcoming appointments anytime on your home page.

You have successfully scheduled your exam.

<table>
<thead>
<tr>
<th>Upcoming Appointments</th>
<th>My Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, August 5, 2016</td>
<td>My Profile</td>
</tr>
<tr>
<td>E-Pro PTE Professional</td>
<td>Account Sign In</td>
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<tr>
<td></td>
<td>Preferences</td>
</tr>
<tr>
<td></td>
<td>Exam History</td>
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<td></td>
<td>View Score Reports</td>
</tr>
<tr>
<td></td>
<td>My Receipts</td>
</tr>
</tbody>
</table>

Exam Catalog
- E-Pro PTE Professional
Exam policies

Please familiarize yourself with the following PTE Professional Exam policies:

1. Non-Disclosure Agreement and General Terms of Use Instructions:
   You will be prompted to accept the terms of this agreement when scheduling your exam appointment. By clicking ACCEPT you are providing your electronic signature indicating your acceptance of these terms. You must click ACCEPT to continue booking the exam appointment. If you do not accept these terms, you will not be permitted to continue booking the exam appointment. For PTE Professional Program Non-Disclosure Agreement and General Terms of Use. I understand that all of the content of this examination is confidential (including the examination questions themselves), belongs to Pearson and is protected by copyright, trademark, and other intellectual property rights. No part of the materials conveyed or displayed during this exam may be disclosed, copied, reproduced, published, used, or transferred through any means verbal, written, electronic or mechanical, for any purpose. If I violate this non-disclosure policy, my candidacy for certification may be denied. In addition, violation of this policy may lead to prosecution to the fullest extent of the law.

PTE Professional Program Non-Disclosure Agreement and General Terms of Use.

I understand that all of the content of this examination is confidential (including the examination questions themselves), belongs to Pearson and is protected by copyright, trademark, and other intellectual property rights. No part of the materials conveyed or displayed during this exam may be disclosed, copied, reproduced, published, used, or transferred through any means verbal, written, electronic or mechanical, for any purpose. If I violate this non-disclosure policy, my candidacy for certification may be denied. In addition, violation of this policy may lead to prosecution to the fullest extent of the law.

2. Cancellation Policy
   If you wish to cancel your exam, you may do so on the web www.pearsonvue.com/ptepro up until three days (72 hours) prior to your scheduled appointment. No refund of exam fees paid will be made if an exam is cancelled less than three days prior to your exam appointment or if you do not appear for the appointment.

3. Reschedule Policy
   If you wish to reschedule your exam, you may do so on the web www.pearsonvue.com/ptepro up until three days (72 hours) prior to your scheduled appointment. Rescheduling less than three days prior to your appointment may result in forfeiting your exam fee.

4. Accommodations
   There are no accommodations for this exam.

5. Retaking PTE Professional
   • Candidates may retake an PTE Professional exam once a score report has been generated after their prior exam delivery.
   • All retakes will be charged at the original fee.
On Test Day

Arrival
We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. If you arrive more than 15 minutes late for your appointment, you may be refused admission and exam fees may be forfeited.

Personal Items
No personal items may be taken into the testing room; this includes all bags, printed materials, notes, pens/pencils, phones, watches, wallets and any electronic devices.

Breaks
There are no scheduled breaks during the test. Once you begin the exam, it cannot be paused so please make sure you are prepared to remain seated for the duration of the exam.

Identification Requirements
Please be prepared to show two (2) valid forms of personal identification. Please see below for specific identification requirements. You can also find these requirements on our website: home.pearsonvue.com/Policies/2S/English

PTE Professional Candidate Acceptable Identification Policy:

Candidates are to provide two forms of valid ID, one with a photo and at least one with a signature. A government-issued ID is acceptable as a primary form of ID for a candidate even if it does not have a signature as long as it is determined to be valid and there is no designated place for a signature. If the candidate provides a government-issued ID without a signature, they MUST provide a second form of ID with a signature.

Local language ID should be valid, government-issued and contain the candidate’s photograph and signature.

If the local language ID has the candidate’s name and photo but does not contain a signature or the signature is embedded, candidates must present signature identification from the list of acceptable primary or secondary identification.

Local language identification will be accepted only in the country where the local language ID was issued and the exam is being administered.
See table below for detailed descriptions of acceptable identification

<table>
<thead>
<tr>
<th>Acceptable forms of ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universally Accepted Forms of Candidate Identification for candidates testing inside or outside their country of citizenship (Must be in Roman Characters).</td>
</tr>
<tr>
<td>• Passport</td>
</tr>
<tr>
<td>Primary ID (photograph and signature, not expired)</td>
</tr>
<tr>
<td>• Passport</td>
</tr>
<tr>
<td>• Japan Citizen Registration card (Jyumin Kihon Daicho)</td>
</tr>
<tr>
<td>• Government-Issued Driver’s License, including temporary licenses with all required elements</td>
</tr>
<tr>
<td>• National/State/Country Identification Card</td>
</tr>
<tr>
<td>• Alien Registration Card (Green Card, Permanent Resident Visa)</td>
</tr>
<tr>
<td>• Government-Issued local language ID (plastic card with photo and signature)</td>
</tr>
<tr>
<td>• Employee ID</td>
</tr>
<tr>
<td>• School ID</td>
</tr>
<tr>
<td>• Credit Card</td>
</tr>
<tr>
<td>• Any form of ID on the Primary list</td>
</tr>
<tr>
<td>• Credit Cards with no photo</td>
</tr>
<tr>
<td>• Japan Health Insurance card (blue)</td>
</tr>
<tr>
<td>• (This is an acceptable form of secondary identification, although it does not have a signature. If used, then the candidate must show a primary ID with a signature.)</td>
</tr>
<tr>
<td>• Alien ID with no photo</td>
</tr>
</tbody>
</table>

(A credit card can be used as a primary form of ID only if it contains both a photo and a signature and is not expired. Any credit card can be used as a secondary form of ID, as long as it contains a signature and is not expired. This includes major credit cards, such as VISA, MasterCard, American Express and Discover. It also includes department store and gasoline credit cards.)

NOTES:
In Japan, a driver’s license is permitted as a primary ID because it is government issued. As it does not have a signature, the secondary ID must have a signature (e.g. credit card).

In Korea, the Korean National Identity card is acceptable as a primary ID because it is government issued. As it does not have a signature, the secondary ID must have a signature (e.g. credit card).

Test center rules
We understand that taking a test can be a stressful and difficult time. However, to make sure that every test taker has a positive testing experience, it is important that all test takers understand and follow the test center rules and regulations.

Please direct any questions on specific test center rules to the test center staff, but be aware that Pearson will not tolerate the following behavior anywhere in the test center:
• You must not eat, drink or use tobacco anywhere in the test center.
• You must not request, offer, or accept assistance related to obtaining exam answers from other test takers or test center staff.
• You must not access study guides, notes or any other learning materials at any time during the test.
• You must not take the test for someone else, or allow anyone else to take the test on your behalf.
• You must not interfere with the computer in any way.
• You must not remove copies of test questions and answers from the test center; and you may not, for any reason, share the test questions or answers with others. This rule forms the Non-Disclosure Agreement that you agree to when you schedule your exam.
Completing the Exam
The PTE Professional exam will last approximately 120 minutes and includes 15 different tasks. Some tasks present you with items you hear. Other tasks present you with items you see on your computer screen. Some require you to respond by clicking with your mouse or typing, while others require you to speak into your headset.

Once your test has been activated, the computer will guide you through headset checks to ensure that the volume is suitable and that your microphone is working properly. When the checks are complete, select “Start” with your mouse to start the test.

Once the test has started it cannot be paused or restarted. For this reason it is important that you use the restroom and have enough to eat and drink before beginning the test. If for some reason you absolutely must stop the test before it has ended, your test will not be scored and you must re-take the test again at a later time.

If you experience any problems during the test, remain in your seat and raise your hand to ask for help from the test administrator. The test administrator can help you with technical issues such as sound problems or a flickering screen. He or she will not be able to answer any questions about the tasks or test content itself. Because there is no way to pause the test, you may need to take a new test from the beginning if talking with the administrator causes you to miss hearing test instructions or responding to test items.
Exam scores

Accessing Your Score Report
After you sit for an exam, scores will be available online within five business days. Click My account from the Professionals page of pearsonvue.com/ptepro.

Log in to your account with your username and password.
Click on View Score Reports.

Click View.
Understanding the score report

You can view a detailed sample score report on our website, including directions on how to read and interpret your scores.

Here, we will provide you with a definition of each scored section of the test.

Overall score:

- Overall: The Overall score of the test reflects the ability to understand spoken and written English and speak/write it intelligibly at a functional pace in everyday and workplace activities. The Overall score is based on a weighted combination of 8 analytic sub-scores. Scores are reported in the range from 10 to 90.

4 Skill scores:
Speaking, Listening, Reading and Writing

- Speaking: Speaking reflects how well the candidate can understand spoken English and respond appropriately on everyday and workplace topics at a native-like conversational pace. The score is based on a weighted average of the candidate’s speaking abilities (see Speaking Profile in Sub scores section).

- Listening: Listening reflects how well the candidate understands specific details and main ideas from everyday and workplace English speech. The score is based on the ability to track meaning and infer the message from English that is spoken at a conversational pace.
• Reading: Reading reflects how well the candidate understands written English texts on everyday and workplace topics. The score is based on the ability to operate at functional speeds to extract meaning, infer the message, and respond appropriately.

• Writing: Writing reflects how well the candidate can understand spoken or written English and respond in writing appropriately on everyday and workplace topics at a functional pace. The score is based on a weighted average of the candidate’s writing abilities (see Writing Profile in Sub scores section).

8 Sub scores:
Speaking Profile - Sentence Mastery, Vocabulary, Pronunciation, Fluency Writing Profile - Grammar, Word Choice, Voice & Tone, Organization

• Sentence Mastery: Sentence Mastery reflects how well the candidate understands and produces a variety of sentence structures in spoken English. The score is based on the ability to use accurate and appropriate words and phrases in meaningful sentences.

• Vocabulary: Vocabulary reflects how well the candidate understands and produces a wide range of words in spoken English from everyday and workplace situations. The score is based on the familiarity with the meanings of common words and their use in connected speech.

• Pronunciation: Pronunciation reflects how well the candidate produces English consonants, vowels, words and phrases in an intelligible, native-like manner. The score is based on the ability to correctly articulate the sounds of English in connected speech.

• Fluency: Fluency reflects how well the candidate uses appropriate rhythm, phrasing, and timing when speaking English. The score is based on the ability to speak smoothly and naturally at a conversational pace.

• Grammar: Grammar reflects how well the candidate understands, anticipates and produces a variety of sentence structures in written English. The score is based on the ability to use accurate and appropriate words and phrases in meaningful sentences.

• Word Choice: Word choice reflects how well the candidate understands and produces a wide range of words in written English from everyday and workplace situations. The score is based on accuracy and appropriateness of word use for topic, purpose, and audience.

• Voice & Tone: Voice and Tone reflects how well the candidate establishes an appropriate relationship with the reader by adopting an appropriate style and level of formality. The score is based on the writer’s ability to address the reader’s concern and have an overall positive effect.

• Organization: Organization reflects how well the candidate presents ideas and information in written English in a clear and logical sequence. The score is based on the ability to guide readers through written text and highlight significant points using discourse markers.
Section 2: Exam Overview

Introduction

The PTE Professionals Exam was developed to quickly and accurately assess your English communication skills as applied across common professional situations. The exam will take approximately 120 minutes to complete and is comprised of 107 questions. The exam is administered on a computer. You will use a keyboard, mouse and headset equipped with a microphone to register your answers.

The questions will be presented to you in one of three ways:

• Text
• Audio
• Text and audio

This grid provides an overview of each task type, including:

• a brief description of each task type
• how each task type item will be presented to you
• how you will respond to each task type item
• number of task type items on the exam
• to which skill score and subscore (if applicable) each task type contributes

<table>
<thead>
<tr>
<th>Task Name</th>
<th>Task Description</th>
<th>How Each Item is Presented</th>
<th>How You Respond</th>
<th>Number of Items per Test</th>
<th>Contributes to Skill Scores (Sub-scores appear in parentheses)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Picture description</td>
<td>Type as much as you can about a picture to demonstrate your writing ability.</td>
<td>Text</td>
<td>Type</td>
<td>1</td>
<td>Writing sample for score report</td>
</tr>
<tr>
<td>Sentence completion</td>
<td>Type a word to fill a blank in a sentence.</td>
<td>Text</td>
<td>Type</td>
<td>18</td>
<td>Reading, Writing (Word Choice)</td>
</tr>
<tr>
<td>Passage Reconstruction</td>
<td>Read a short paragraph for 30 seconds, then retell the content of the paragraph in 90 seconds.</td>
<td>Text</td>
<td>Type</td>
<td>3</td>
<td>Writing (Grammar, Word Choice)</td>
</tr>
<tr>
<td>Summary Writing</td>
<td>Read a passage and summarize it in writing.</td>
<td>Text</td>
<td>Type</td>
<td>1</td>
<td>Reading, Writing (Grammar)</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>Read passages and answer two comprehension questions about the passage(s).</td>
<td>Text</td>
<td>Click with a mouse</td>
<td>6 Passages, 12 Questions</td>
<td>Reading (Grammar, Word Choice)</td>
</tr>
<tr>
<td>Email Writing</td>
<td>Read a description of a situation and write an appropriate email to address it, using three provided themes.</td>
<td>Text</td>
<td>Type</td>
<td>2</td>
<td>Writing (Grammar, Word Choice, Voice &amp; Tone, Organization)</td>
</tr>
<tr>
<td>Task Name</td>
<td>Task Description</td>
<td>How Each Item is Presented</td>
<td>How You Respond</td>
<td>Number of Items per Test</td>
<td>Contributes to Skill Scores (Sub-scores appear in parentheses)</td>
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<td>----------------------------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>-----------------</td>
<td>--------------------------</td>
<td>----------------------------------------------------------------</td>
</tr>
<tr>
<td>Dictation</td>
<td>Listen to a sentence and then type the sentence exactly as you heard it.</td>
<td>Audio</td>
<td>Type</td>
<td>14</td>
<td>Listening, Writing (Grammar)</td>
</tr>
<tr>
<td>Response Selection</td>
<td>Listen to a sentence followed by three possible responses and then choose the response that is most appropriate.</td>
<td>Audio</td>
<td>Click with a mouse</td>
<td>8</td>
<td>Listening</td>
</tr>
<tr>
<td>Conversations</td>
<td>Listen to a conversation between two speakers and then answer a comprehension question.</td>
<td>Audio</td>
<td>Click with a mouse</td>
<td>10</td>
<td>Listening</td>
</tr>
<tr>
<td>Passage Comprehension</td>
<td>Listen to a passage and then answer three comprehension questions about the passage.</td>
<td>Audio</td>
<td>Speech</td>
<td>2 Passages 6 Questions</td>
<td>Listening</td>
</tr>
<tr>
<td>Read Aloud</td>
<td>Read a passage aloud for 30 seconds.</td>
<td>Text</td>
<td>Speech</td>
<td>2</td>
<td>Speaking (Pronunciation, Fluency) Reading</td>
</tr>
<tr>
<td>Repeat</td>
<td>Repeat a sentence word-for-word.</td>
<td>Audio</td>
<td>Speech</td>
<td>14</td>
<td>Speaking (Pronunciation, Fluency, Sentence Mastery)</td>
</tr>
<tr>
<td>Sentence Builds</td>
<td>Listen to three short phrases presented in an incorrect order and then rearrange them into a correctly ordered sentence.</td>
<td>Audio</td>
<td>Speech</td>
<td>10</td>
<td>Speaking (Pronunciation, Fluency, Sentence Mastery)</td>
</tr>
<tr>
<td>Speaking Situations</td>
<td>Listen to and read a situation, then give a spoken response.</td>
<td>Audio &amp; Text</td>
<td>Speech</td>
<td>3</td>
<td>Speaking (Pronunciation, Fluency, Vocabulary)</td>
</tr>
<tr>
<td>Story Retelling</td>
<td>Listen to a story and then describe what happened in your own words.</td>
<td>Audio</td>
<td>Speech</td>
<td>3</td>
<td>Speaking (Pronunciation, Fluency, Vocabulary, Sentence Mastery)</td>
</tr>
</tbody>
</table>
Task type overview

In this section, you will be presented with a sample item for each individual task type. Each sample item follows the format of the task type item as it will be presented on the PTE Professional exam. The sample item is not meant to indicate the subject matter or degree of difficulty of questions which may be encountered in the exam.
The businessman has just completed a big deal. Everyone is very happy to be working together.
**Task type: Sentence completion**

You will be shown a sentence with one missing word, indicated by a blank space. Type one word that best completes the sentence. You will have 30 seconds to complete this item type.

Sample Item:

You see:
It’s____ tonight. Bring your sweater

You type:
cold

**Task type: Passage reconstruction**

You will be shown a passage. You have 30 seconds to read the passage to yourself. After 30 seconds, the passage will disappear. Then, retype the passage using your own words. Use complete sentences. You will have 120 seconds to type your answer.

Sample Item:

You read:
Mike went for ten job interviews. At the last interview, he finally received a job offer. He was excited because, of all ten companies, this one was his favorite.

You type:
Mike had ten job interviews. He got an offer after the final interview. He was excited because it was his favorite company.
Task type: Summary writing

You will be shown a passage to read. Then, write a short summary using your own words. Use complete sentences. Summarize the main idea and the important details in the passage. Do not copy the passage word-for-word. You must write between 40 and 60 words. You will have 18 minutes to read the passage and write the summary. After 18 minutes, your writing will be saved automatically.

Sample Item:

You read:
Doing business abroad can be complicated. There are many more factors to consider than when doing business in one’s home country. Language, culture, and customs vary from country to country. Knowledge of these is crucial to a company’s long-term success. Without cultural awareness, communication may be difficult and business opportunities may be lost.

Most people think that language differences are the main cause of cross-cultural miscommunication in the workplace. It is true that speaking different languages can make business dealings more difficult. However, professionals can easily overcome linguistic barriers by hiring a skilled interpreter. Nevertheless, it is impossible for people to communicate effectively if they don’t understand each other’s cultural background. For example, in many Western countries, people are very direct in their communication with one another. They express their concerns and expectations clearly and explicitly. For business people from some Eastern countries, though, such directness can be viewed as rude or insulting. Westerners traveling to the East can avoid offending their hosts by being aware of such cultural expectations. Having knowledge about a country’s cultural expectations can help business people interpret the behavior of their foreign counterparts. It also helps business people understand how their own behavior might be interpreted by others.

Culture determines much more than acceptable behaviors. It also impacts the specific needs of consumers in a particular region. Local customs dictate what type of foods people eat, as well as what products or services they use regularly. Because of this, it is crucial for companies doing business abroad to understand the local customs and tailor their business strategies to the local market. For instance, a fast food company with restaurants in nearly 120 countries took beef off the menu when it opened its doors for business in India, where eating beef is taboo. Half the restaurants’ customers in India are also vegetarian, so the company added vegetarian dishes flavored with Indian spices. In addition, the company had to teach customers what it meant to be a self-service restaurant and that they needed to walk up to the counter to order food. The company’s success with these strategies shows the value of understanding the link between culture and market demands.

You type:
It's not easy to operate a business in foreign countries. There are language and cultural differences. While you can hire a local interpreter to help understand the language, business opportunities can be lost because of not understanding the local culture and custom. To succeed in a local market, businesses have to study and understand the local culture.
Task type: Reading comprehension

You will be shown a passage to read, along with two questions about the passage. Use your mouse to select the best answer to each question. You will have two minutes to complete the task.

Sample Item:
You read:

<table>
<thead>
<tr>
<th>Theater</th>
<th>Movie Title</th>
<th>Rating</th>
<th>Times (all p.m.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The King’s Army</td>
<td>★★★★</td>
<td>7:00 9:30 11:45</td>
</tr>
<tr>
<td>2</td>
<td>Anna’s Plan</td>
<td>★</td>
<td>1:20 3:15 6:30</td>
</tr>
<tr>
<td>3</td>
<td>The Storm</td>
<td>★★★</td>
<td>12:15 4:45 7:30</td>
</tr>
<tr>
<td>4</td>
<td>Magic Beans</td>
<td>★★</td>
<td>2:15 5:00 8:30</td>
</tr>
</tbody>
</table>

Q1: What movie got the most stars?
A. Anna’s Plan
B. The King’s Army
C. Magic Beans
D. The Storm

Q2: What movie starts first?
A. The Storm
B. The King’s Army
C. Magic Beans
D. Anna’s Plan
Task type: Email writing

You will be presented with a written prompt containing a description of a particular situation. Read the description, then write an email about the situation. You must write at least 100 words. Use complete sentences. You will have nine minutes to read the prompt and write the email. After 15 minutes, your writing will be saved automatically.

Sample Item:
You read:
The company you work for recently hired several new employees. Your sales team has been asked for ideas about the training they should receive. Write an email to your manager, Mr. Jenkins, suggesting three areas new employee training should focus on.

Your suggestions must come from the following three themes:
• company history
• product knowledge
• communicating with customers

You should include all three themes. Provide supporting ideas for each of your suggestions.

You type:

Dear Mr. Jenkins,

As requested, here are some ideas for training our new employees. I think we need to give them training in three major areas:

Firstly, we can throw light on our company’s history, as relevant history will help them to gain knowledge about the company and the market.

Secondly, we have to train them extensively on the products we are manufacturing. As a sales team, they would require this training to enhance the sales.

Finally, they must be trained to communicate with customers as the customers will see our company’s product only through them.

Hope you find this useful. Please get back to me if you have further questions.

Regards,
Christopher
Task type: Dictation

You will hear a voice speak a sentence. Type the sentence as accurately as you can. Use correct spelling and punctuation. You will have 30 seconds to respond.

Sample Item:

You hear:
Can you work on Monday?

You type:
Can you work on Monday?

Task type: Response selection

You will hear a sentence and then three possible responses. Use your mouse to select the correct response. You will have five seconds to choose a response.

Sample Item:

You hear:
What time is it now?

A. I like reading newspapers
B. Food is getting expensive
C. It’s nine o’clock

You click:
Task type: Conversations

You will hear a conversation between two people. Then, you will hear a question about the conversation. Speak aloud to provide a short, simple answer to the question. You will have eight seconds to respond.

Sample Item:

You hear this conversation:
Speaker 1: Do you know where the bank is?
Speaker 2: I think it’s over there, next to the post office. Speaker 1: Ok. Thanks. I’ll go look.

Then you hear this question:
Where is the man trying to go?

You say:
The bank.

Task type: Passage comprehension

You will hear a passage, followed by three questions. Speak aloud to provide a short, simple answer to each of the questions. You will have eight seconds to respond.

Sample Item:

You hear:
When Fred went to the bank at 4 o’clock, the bank tellers were already getting ready to leave. He knocked on the doors really loudly and waved his paycheck. But, they weren’t able to help. He went home frustrated and had to wait until Monday to cash his paycheck.
Q1: When did Fred arrive at the bank? Q2: Why was Fred at the bank? Q3: What did Fred do when seeing the bank tellers were leaving?

You say:
Q1: He arrived there at 4 o’clock.
Q2: He wanted to cash his paycheck.
Q3: He knocked on the doors really loudly and waved his paycheck.
Task type: Read aloud

You will be shown a passage. Read the passage out loud. Read at a normal pace. Try to read all the words correctly. You have 40 seconds to read as much as you can. If you do not finish, that is ok.

Sample Item:

You see:
We have several offices for rent in a large office building. The building is surrounded by trees. All offices have private balconies and hardwood floors. There are many features including an outdoor eating area and a shower. The location is within a few steps of many shops and cafes.

You say:
We have several offices for rent in a large office building. The building is surrounded by trees. All offices have private balconies and hardwood floors. There are many features including an outdoor eating area and a shower. The location is within a few steps of many shops and cafes.

Task type: Repeat

You will hear a sentence spoken aloud. As soon as the sentence has been spoken, speak aloud to repeat it word-for-word as best you can. You will have 15 seconds to respond.

Sample Item:

You hear:
Prices are going up

You say:
Prices are going up
**Task type: Sentence builds**

You will hear three short word groups. They will be spoken in a mixed-up order. Rearrange the word groups into a sentence. Speak the sentence aloud. You will have 15 seconds to respond.

**Sample Item:**

You hear:
Finished by April…must be…our projects

You say:
Our projects must be finished by April.

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**Task type: Speaking situations**

You will hear and read a description of a situation. You will have 10 seconds to think about your answer. Then you will hear a beep. Speak aloud to answer the question as completely as you can. You will have 60 seconds to answer the question.

**Sample Item:**

You hear and read:
You borrowed a jacket from your friend, Mark. However, you spilled coffee on it, and it left a large stain. Mark calls and says he needs his jacket. What would you say to him?

You respond:
Mark, I’m sorry that I have spilled some coffee on your jacket. I am going to have it dry cleaned this afternoon and will return it to you right after that. I’m very sorry about this.
Task type: Story retelling

You will hear a short story spoken by a voice. After the story is finished, speak aloud to retell as much of the story as you can. Include details about the situation, characters, actions and ending. You will have 30 seconds to retell the story.

Sample Item:

You hear:
Amy just had her first baby. She loves taking care of the baby, but she misses having free time. One day, her aunt Mary offered to babysit for an evening. Amy was very excited to go out, but after only an hour she came back because she missed the baby.

You say:
Amy just delivered her first baby. She enjoys spending time with her baby, but she would like some free time for herself. One day, Amy’s aunt Mary came to babysit for Amy for one evening. Amy was very excited to finally go out. However, she came home after just one hour because she missed her baby so much.

Additional Resources

For more information on the exam development and content validation, please access the PTE Professional Test Description and Validation Summary report. You may also experience the PTE Professional exam by accessing the Pearson Test of English - Professional Online Demonstration. Both are available on pearsonvue.com/pteprofessional.