

*Pearson Platform Navigation Guide for the  
Electrician Certification Unit (ECU) Exams  
Pearson Testing Centers*



## TABLE OF CONTENTS

Introduction.....	1
How to Adjust the Font Size .....	2
Using the Noteboard During Your Exam.....	3
Your Exam Screen.....	4
Color Scheme .....	5
Navigation Buttons and Function Keys .....	6
How to Track the Time Remaining .....	7
Accessing Reference Materials During the Exam .....	8
Accessing Reference Materials During the Exam (continued) .....	9
Accessing Reference Materials During the Exam (continued).....	10
Accessing Reference Materials During the Exam (continued) .....	11
Calculator .....	12
Comment Form.....	13
Comment Form (continued).....	14
How to Use the Item Review Screen .....	15
How to Use the Item Review Screen (continued) .....	16
Ending Your Exam.....	17
Ending Your Exam (continued).....	18

# Introduction

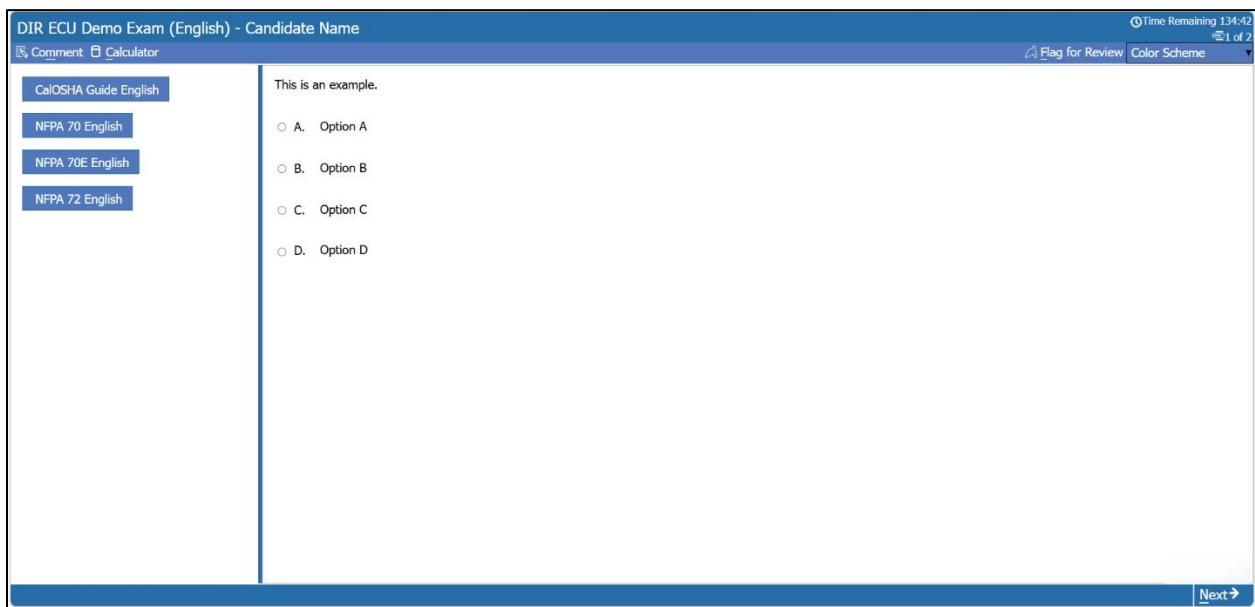
---

This tutorial is designed to help you become familiar with the Pearson computer-based testing platform.

It will guide you through how to navigate the testing platform, answer questions, and review your responses.

***Please note: The Multiple-Choice examples shown in this tutorial are not actual test questions, nor are they sample or practice test items. They are provided solely to demonstrate how the testing platform works.***

During the exam, you will encounter Multiple-Choice items similar to the example shown below.



## How to Adjust the Font Size

---

You can use keyboard shortcuts to adjust the magnification of on-screen content up to 200%.

### **Enlarge Text (Ctrl+)**



### **Decrease Text (Ctrl-)**



## Using the Noteboard During Your Exam

---

You will be provided with an erasable noteboard and a dry-erase marker in place of traditional scratch paper during the examination. The noteboard is intended for note-taking, calculations, or organizing your thoughts while answering exam questions. Please use only the provided noteboard for any rough work, as personal paper or notes are strictly prohibited. The noteboard will be collected at the end of the exam session.

## Your Exam Screen

---

Before beginning your exam, you will see the screen shown below. Please verify that your name, candidate ID, test title, and allotted exam time are correct. Please note that you can use the vertical bar along the right side of your screen (shown below) to scroll up and down and the horizontal bar along the bottom of your screen (not shown) to scroll right and left.

If any of this information is incorrect, please notify the proctor immediately. If everything is accurate, you may proceed by selecting Next to begin the exam.

DIR ECU Demo Exam (English) - Candidate Name

Comment Color Scheme

**DIR** State of California  
EST. 1927 Department of  
Industrial Relations

Welcome to the DIR ECU Demo Exam (English) exam.

**Candidate Name:** Candidate Name  
**Candidate ID:** fe4dd40c-9d9b-48f1-9223-8a06b7b9e697  
**Test Title:** DIR ECU Demo Exam (English)  
**Exam Time:** 150 minutes

**If any of this information is incorrect, please notify the proctor immediately.**

If all the information is correct, you may proceed by clicking on the Next button.

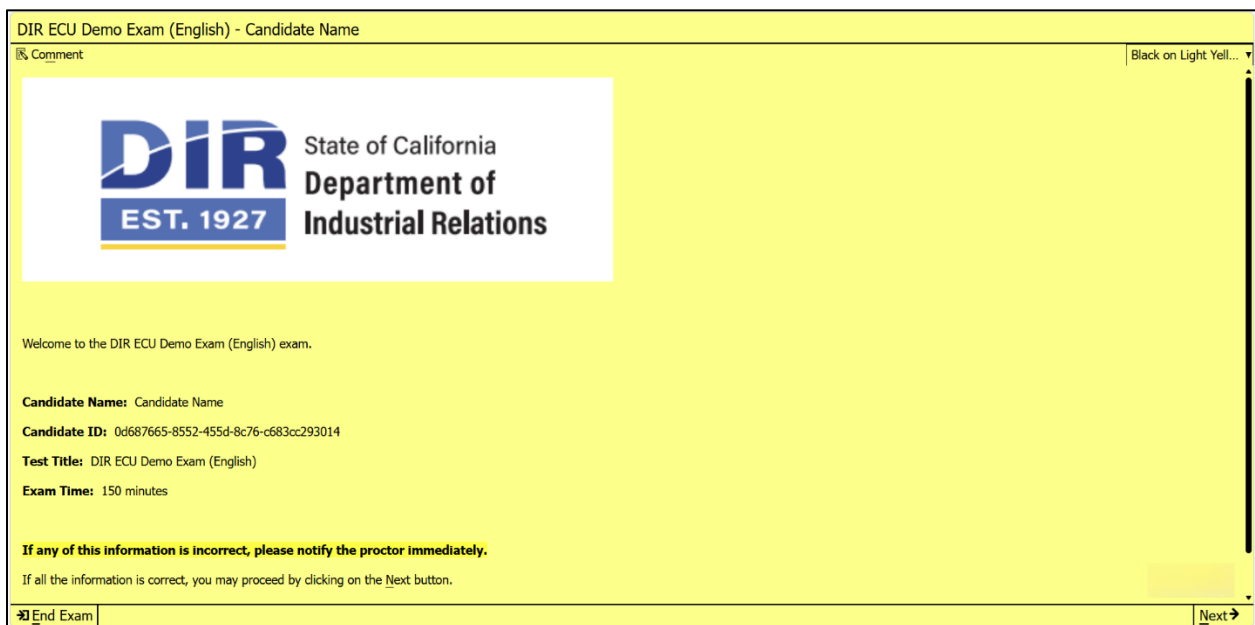
End Exam Next >

## Color Scheme

The examination platform allows you to adjust the color scheme to meet your individual viewing needs. To change the display, navigate to the right-hand side of the exam screen, select **Color Scheme**, and choose your preferred option. Any changes you make will be applied to all subsequent screens, and you can change your selection at any time during the examination.



*In the image below, the Color Scheme has been set to "Black on Light Yellow".*



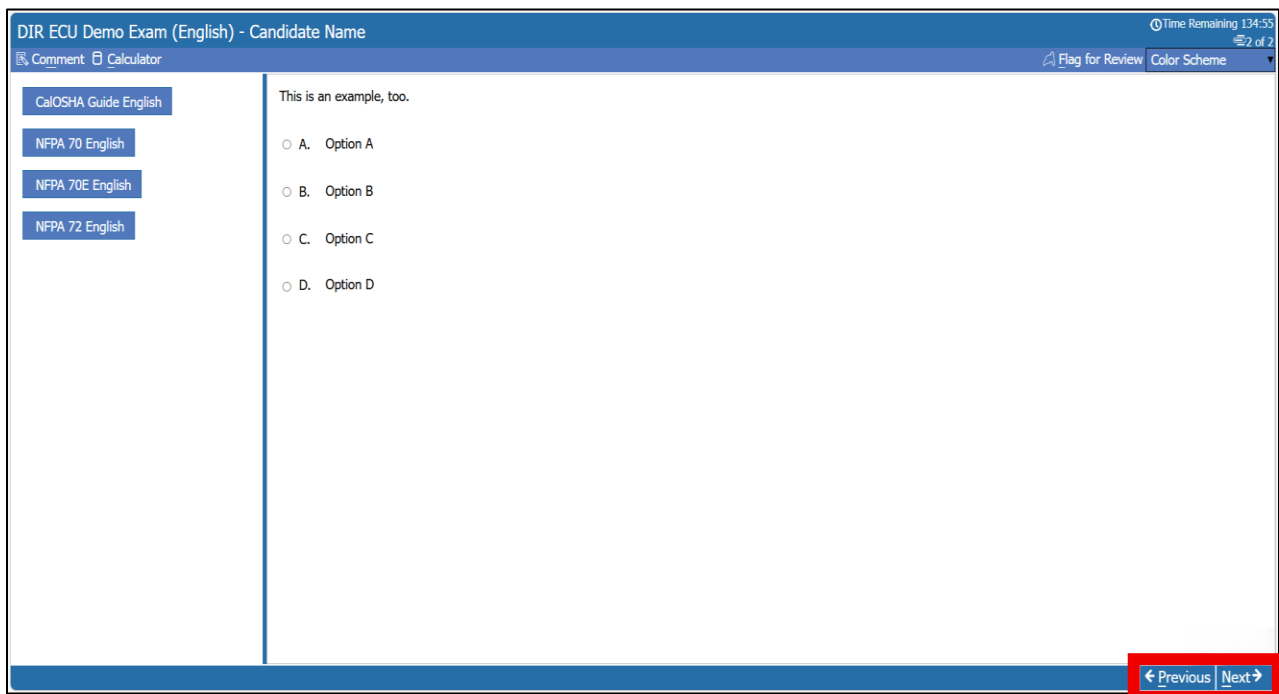
## Navigation Buttons and Function Keys

---

If you are comfortable using a mouse for basic navigation, that is all you need to use the testing platform successfully.

Buttons and functions can also be accessed using keyboard shortcuts, if that option is better for you than your mouse (cursor) to navigate through the exam. For example, to select the **N**ext button, you may either click it with the mouse or hold down the **Alt** key and press **N**.

You may also use the **P**revious and **N**ext buttons located along the bottom edge of the screen. These navigation buttons appear on most screens throughout your exam. Selecting **N**ext moves you forward to the following screen, while selecting **P**revious allows you to return to the screen you have already viewed.

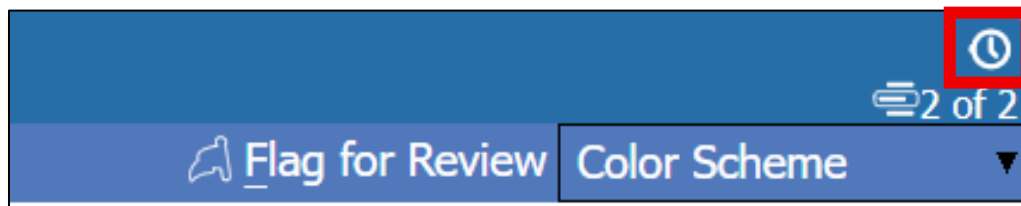
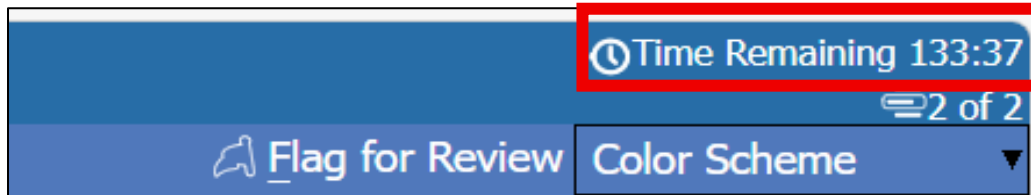




## How to Track the Time Remaining

---

As soon as your exam begins, a countdown timer will start. You must complete all questions and any review of your answers before the allotted time expires. If you do not finish within the allowed time, the exam will automatically submit, and any unanswered questions will be scored as incorrect.

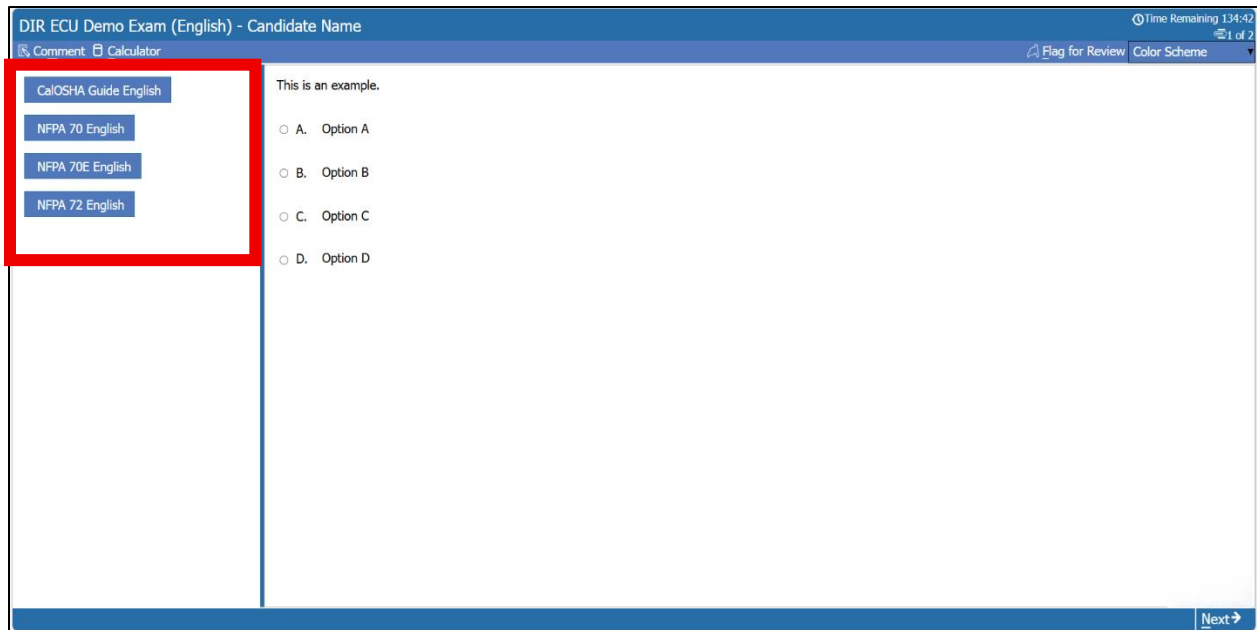
You can view the amount of time you have remaining at any point during the exam. The Time Remaining display appears on the upper-right corner of the screen by default.



If you prefer not to see the countdown while testing, you may hide it by selecting the **Clock** icon . Selecting the **Clock** icon  again will restore the time display.

## Accessing Reference Materials During the Exam

Reference materials will appear as PDF links on the left-hand side of the screen, while exam questions will display on the right-hand side.



You may open multiple references at the same time, switch between them, and drag them to your preferred location on the screen. You can also resize the reference PDFs by clicking, holding, and dragging the corners of the window.

## Accessing Reference Materials During the Exam (continued)

The following references will be available for each exam:

<i>Exam Name</i>	<i>Reference Provided</i>
General Electrician (English)	<ul style="list-style-type: none"> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA GUIDE (English)</li> </ul>
Electricista General  General Electrician (Spanish)	<ul style="list-style-type: none"> <li>• NFPA 70 (Spanish)</li> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (Spanish)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA Guide (Spanish)</li> <li>• CAL/OSHA GUIDE (English)</li> <li>• Glosario de términos español-inglés</li> </ul>
Residential Electrician (English)	<ul style="list-style-type: none"> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA GUIDE (English)</li> </ul>
Electricista Residencial  Residential Electrician (Spanish)	<ul style="list-style-type: none"> <li>• NFPA 70 (Spanish)</li> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (Spanish)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA Guide (Spanish)</li> <li>• CAL/OSHA GUIDE (English)</li> <li>• Glosario de términos español-inglés</li> </ul>
Voice Data Video Technician (English)	<ul style="list-style-type: none"> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA GUIDE (English)</li> </ul>
Técnico de Voz Datos Video	<ul style="list-style-type: none"> <li>• NFPA 70 (Spanish)</li> </ul>

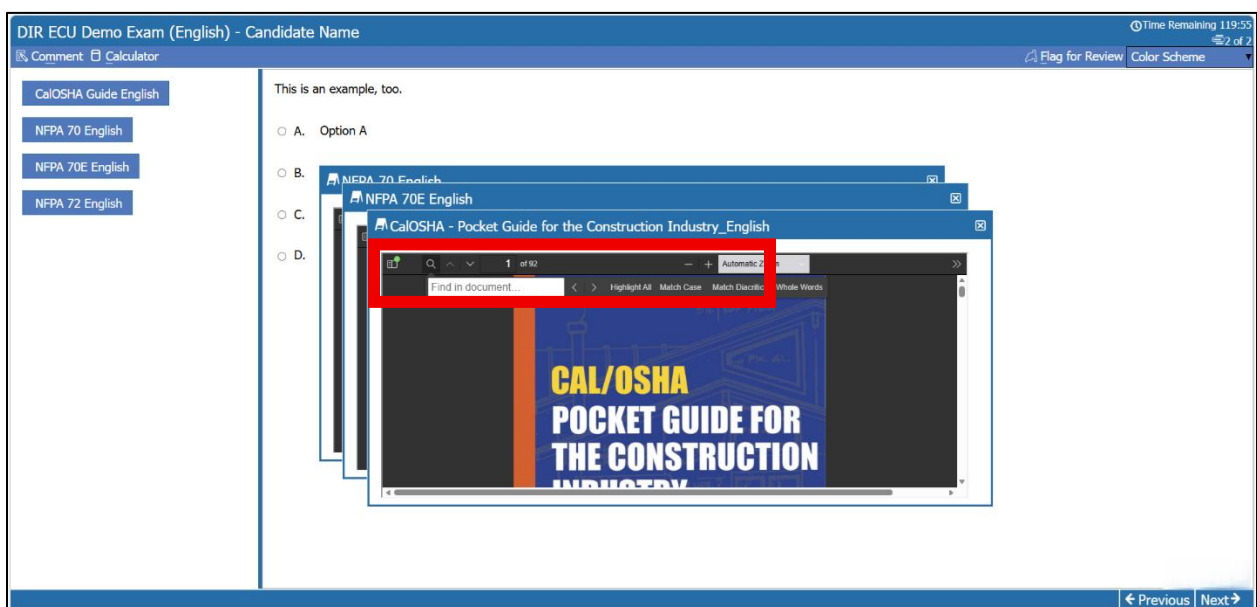
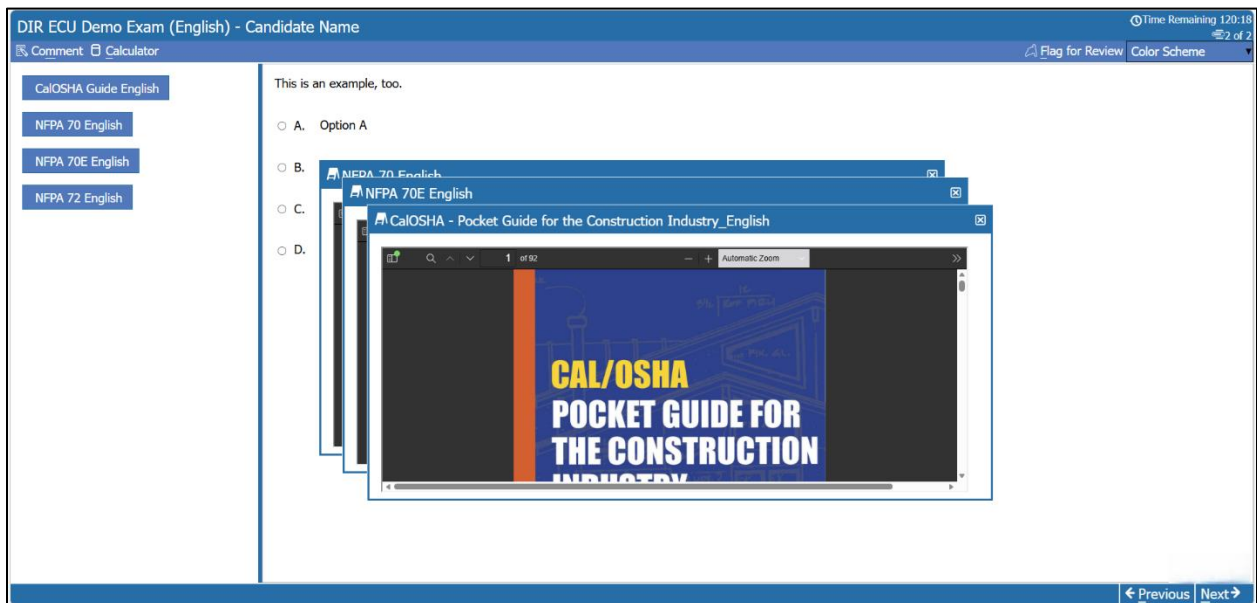
Voice Data Video Technician (Spanish)	<ul style="list-style-type: none"> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (Spanish)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA Guide (Spanish)</li> <li>• CAL/OSHA GUIDE (English)</li> <li>• Glosario de términos español-inglés</li> </ul>
Fire-Life Safety Technician (English)	<ul style="list-style-type: none"> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (English)</li> <li>• NFPA 72 (English)</li> <li>• CAL/OSHA GUIDE (English)</li> </ul>
<p>Técnico de Seguridad Fuego y Vida</p> <p>Fire-Life Safety Technician (Spanish)</p>	<ul style="list-style-type: none"> <li>• NFPA 70 (Spanish)</li> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (Spanish)</li> <li>• NFPA 70E (English)</li> <li>• NFPA 72 (Spanish)</li> <li>• NFPA 72 (English)</li> <li>• CAL/OSHA Guide (Spanish)</li> <li>• CAL/OSHA GUIDE (English)</li> <li>• Glosario de términos español-inglés</li> </ul>
Non-Residential Lighting Technician (English)	<ul style="list-style-type: none"> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA GUIDE (English)</li> </ul>
<p>Técnico de iluminación - no residencial</p> <p>Non-Residential Lighting Technician (Spanish)</p>	<ul style="list-style-type: none"> <li>• NFPA 70 (Spanish)</li> <li>• NFPA 70 (English)</li> <li>• NFPA 70E (Spanish)</li> <li>• NFPA 70E (English)</li> <li>• CAL/OSHA Guide (Spanish)</li> <li>• CAL/OSHA GUIDE (English)</li> <li>• Glosario de términos español-inglés</li> </ul>

## Accessing Reference Materials During the Exam (continued)

You can adjust the font size using the zoom controls on the PDF toolbar. You may also search for specific keywords or phrases by clicking the magnifying glass icon on the toolbar or by using the Ctrl + F keyboard shortcut.

Please note that reference PDFs open in overlapping windows. You may need to move the most recently opened reference to view previously opened references.

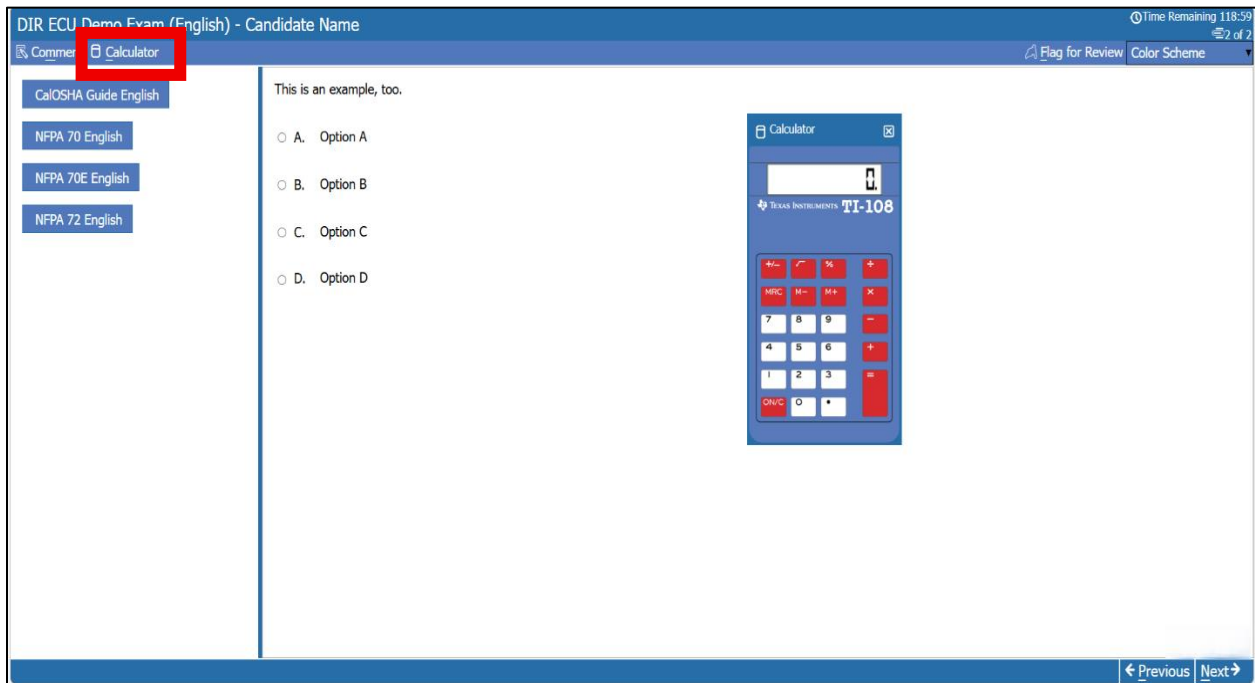
When you navigate to the next exam question, any open reference PDFs will automatically close. If you wish to continue using a reference, you will need to reopen it.



# Calculator

A basic calculator is available during the exam. You can access it by selecting the **Calculator** icon located at the top left-hand side of the screen. The calculator can be moved to any location on the screen by clicking and dragging it.

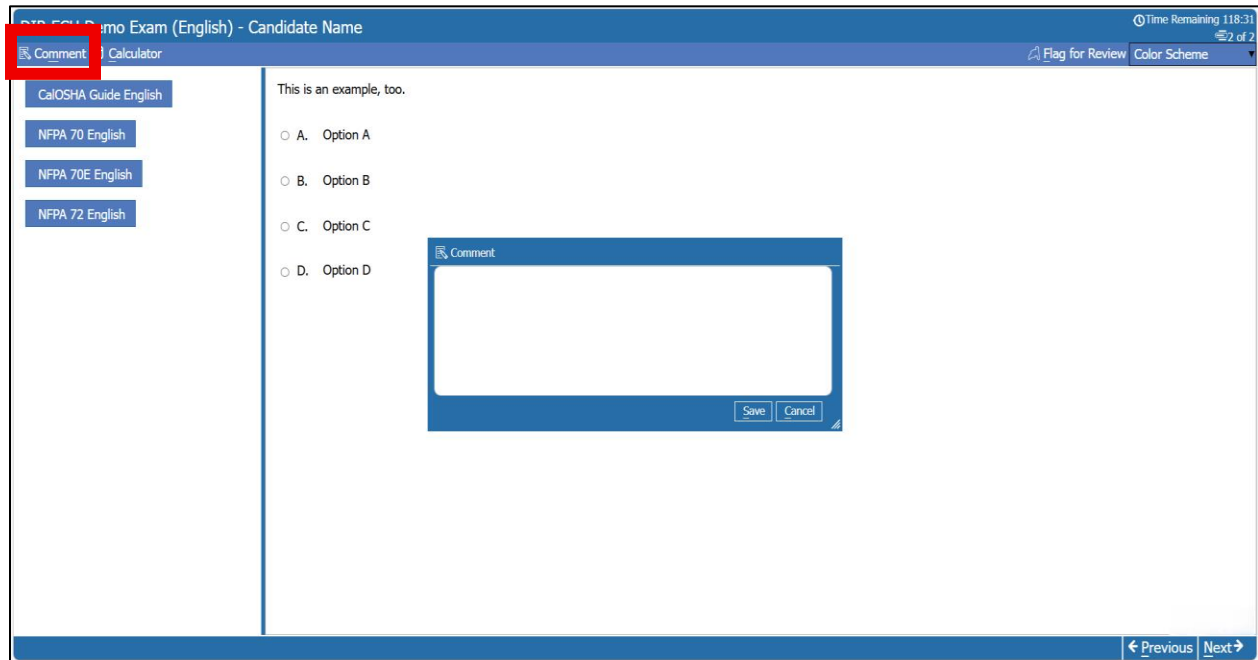
Please note that personal or external calculators are not permitted.



## Comment Form

---

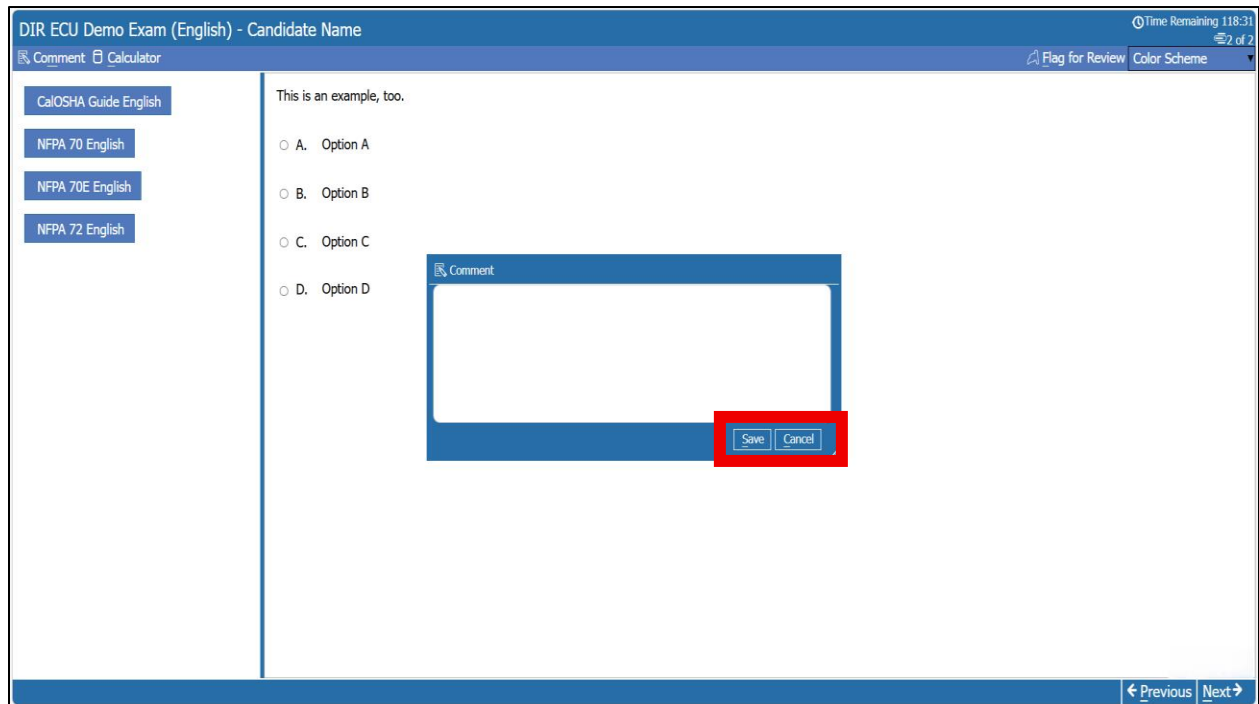
You will have the opportunity during the examination to provide feedback on test questions, though providing feedback is optional. The **Comment Form** will appear on the left-hand side of the screen.



You may open the **Comment Form** at any time and position it wherever you prefer by dragging it to another location the screen. You may also resize the form by clicking, holding, and dragging its corners.

## Comment Form (continued)

Please be sure to select **Save** on the **Comment Form** before navigating to the next question. Comments that are not saved will not be retained.

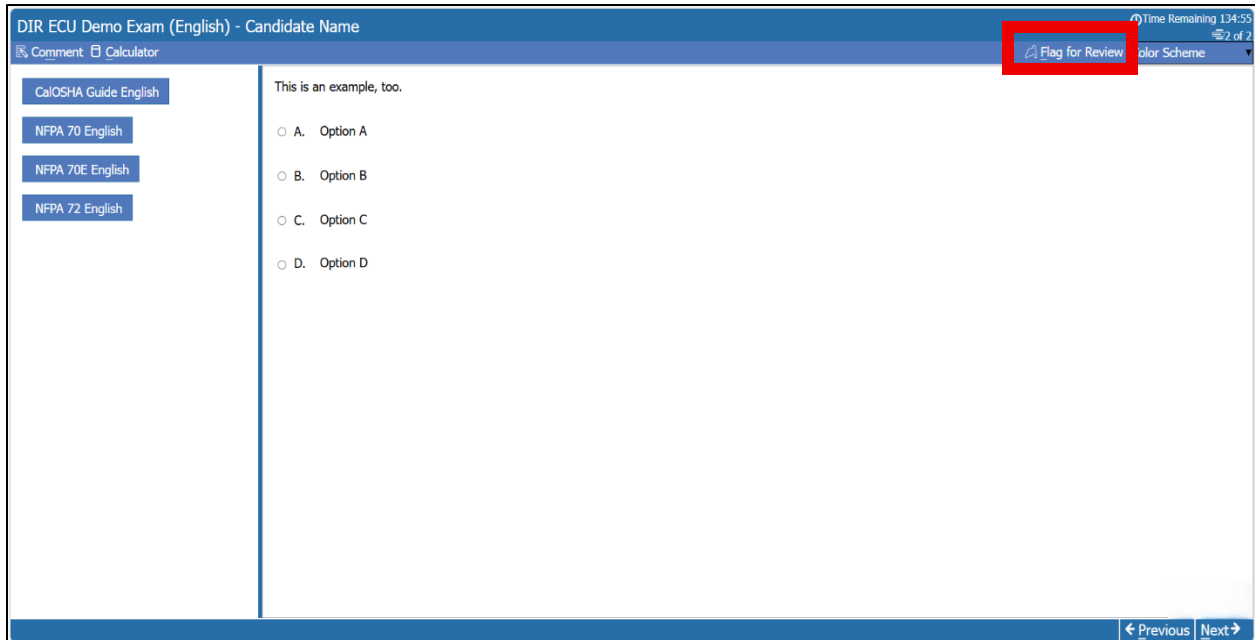


The screenshot displays the 'DIR ECU Demo Exam (English) - Candidate Name' interface. The top navigation bar includes 'Comment' and 'Calculator' icons, a 'Flag for Review' button, and a 'Color Scheme' dropdown. On the left, a sidebar lists exam topics: 'CalOSHA Guide English', 'NFPA 70 English', 'NFPA 70E English', and 'NFPA 72 English'. The main content area shows a question with the text 'This is an example, too.' and four radio button options: 'A. Option A', 'B. Option B', 'C. Option C', and 'D. Option D'. A blue 'Comment' form is overlaid on the right side of the question, featuring a large text input field and two buttons at the bottom: 'Save' and 'Cancel'. The 'Save' button is highlighted with a red rectangular border. At the bottom right of the interface, there are 'Previous' and 'Next' navigation buttons.

## How to Use the Item Review Screen

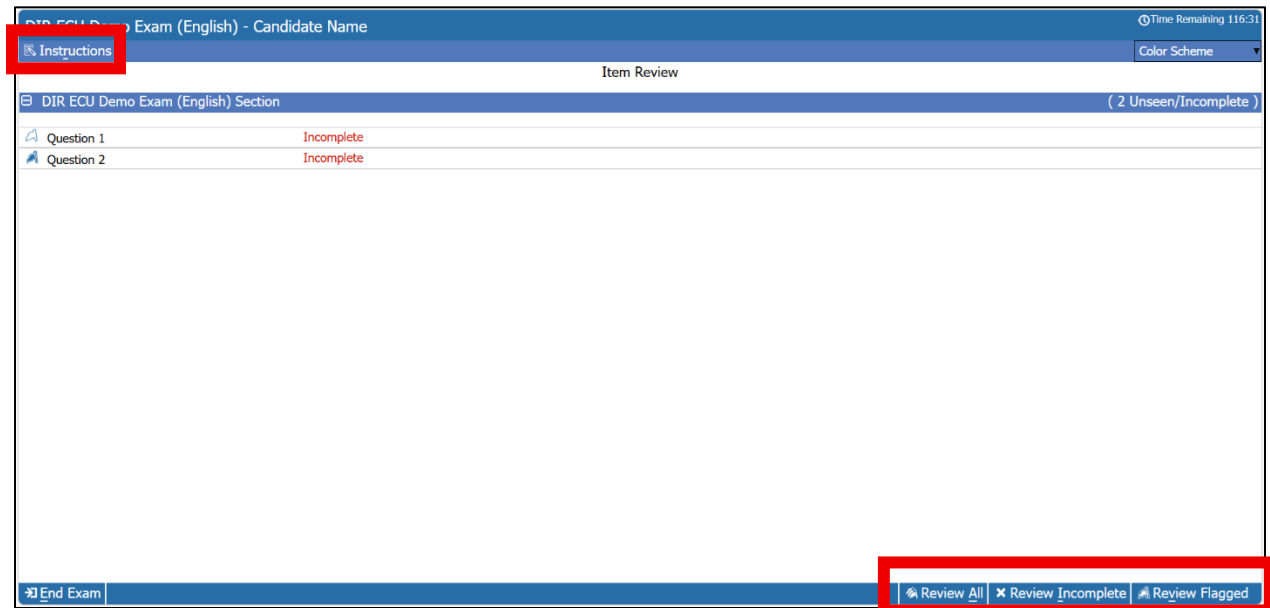
---

You may select the “**Flag for Review**” button in the upper-right corner of the screen to mark any question you would like to revisit later.



## How to Use the Item Review Screen (continued)

When you have completed your examination, the **Item Review Screen** will appear (as shown below). Any questions you flagged for review will be marked with a filled-in flag icon next to the question number. In the example shown, question 2 has been flagged for review.



From the **Item Review Screen**, you may choose to review all items or select specific items to revisit. The following functions are available:

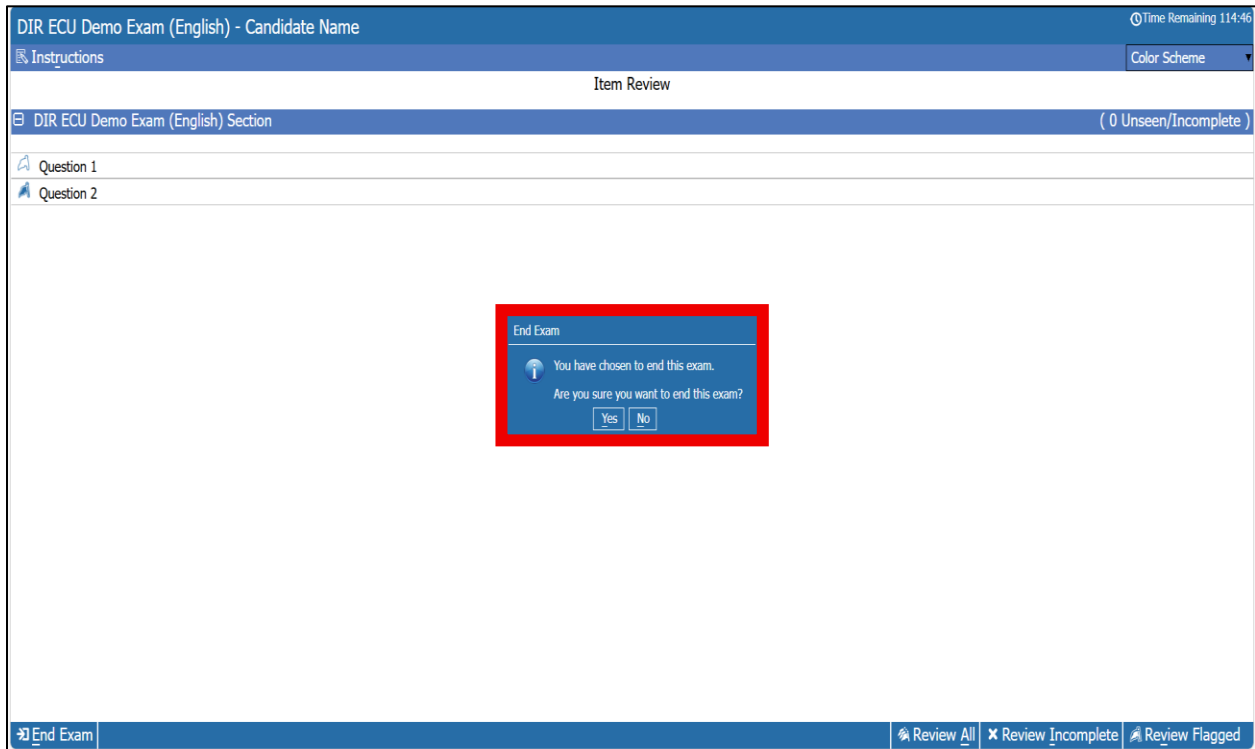
- **Review All** - Allows you to review all items on the exam.
- **Review Incomplete** - Allows you to review you have not yet completed.
- **Review Flagged** - Moves you through each item you flagged for review.

This information is also available for you during the exam by selecting **Instructions**.

## Ending Your Exam

---

If you select **End Exam** on the Item Review Screen, you will exit the exam and will no longer be able to return to or modify any responses. Be sure to read all on-screen instructions carefully.

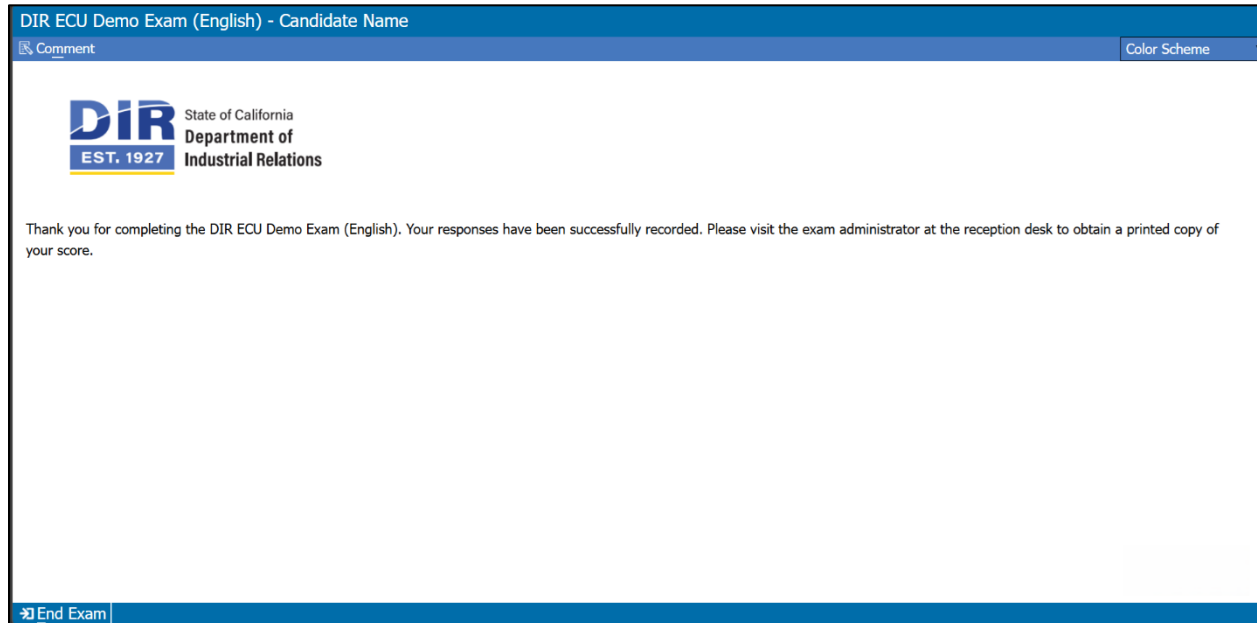


The screenshot displays the 'Item Review' interface for the 'DIR ECU Demo Exam (English)'. The top navigation bar includes 'Instructions', 'Color Scheme', and a timer showing 'Time Remaining 114:46'. The main content area lists 'Question 1' and 'Question 2'. A central dialog box, titled 'End Exam', is highlighted with a red border. The dialog contains the text: 'You have chosen to end this exam. Are you sure you want to end this exam?' with 'Yes' and 'No' buttons. The bottom navigation bar features 'End Exam', 'Review All', 'Review Incomplete', and 'Review Flagged' options.

## Ending Your Exam (continued)

---

After completing the exam, you will be directed to a completion screen confirming that your responses have been recorded. To exit, select **End Exam**. You may obtain a printed copy of your examination results by visiting the exam administrator at the reception desk.



The screenshot shows a web interface for the DIR ECU Demo Exam. At the top, there is a blue header bar with the text "DIR ECU Demo Exam (English) - Candidate Name". Below the header, there is a navigation bar with a "Comment" button on the left and a "Color Scheme" button on the right. The main content area features the DIR logo on the left, which includes the text "DIR", "EST. 1927", "State of California", "Department of", and "Industrial Relations". Below the logo, there is a message: "Thank you for completing the DIR ECU Demo Exam (English). Your responses have been successfully recorded. Please visit the exam administrator at the reception desk to obtain a printed copy of your score." At the bottom of the screen, there is a blue footer bar with a button labeled "End Exam".

**YOU HAVE REACHED THE END OF THE TUTORIAL.**