

The exam check-in process

To help you perform at your best, here's an idea of what to expect when taking an exam at a Pearson Professional Center:



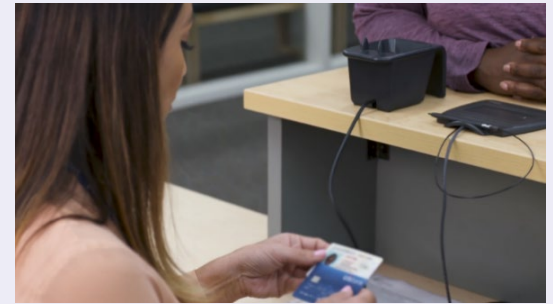
Before you test, you'll complete a few security and **check-in steps**. Your confirmation email will tell you how early to arrive for your appointment.

The test administrator will confirm your appointment and exam during check-in, then ask you to review and accept the **testing rules**.



Next, we will check your **identification**. Many programs require two forms of ID (for example, a passport, driver's license, or credit card).

Policies vary, so be sure to check with your program for specific ID requirements.



The test administrator will ask you to **sign your name on a digital signature pad** and compare it to the signature on your ID.

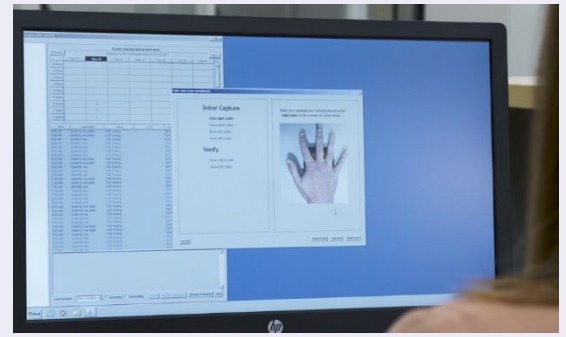


Depending on the exam you are taking, you may be asked to **scan your palm**. The scanner uses a near-infrared light source similar to a TV remote to scan the veins in your palm.





The information is **converted to a digital template** and used to prevent anyone from testing under your identity. The process is simple, accurate, and eliminates many of the privacy concerns associated with other biometrics.



Then, we'll **take your photo**. All personal data, including your photo, are securely transmitted and stored with your test results.



The next step is to **store all your belongings in a locker** or other secure area. Items like a watch, wallet, purse, phone, other smart devices or any other personal effects are not allowed in the testing room.



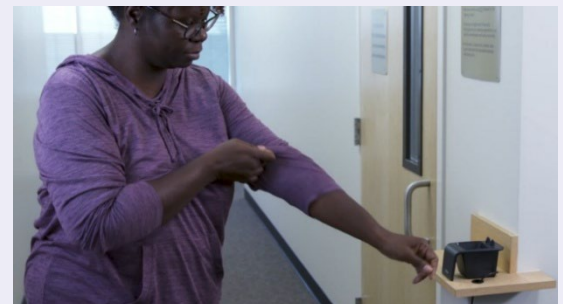
*Note: Pearson has a **zero-tolerance policy** for electronic devices.*

*Before the self-pat-down begins, make sure all prohibited devices are secured.
If a prohibited device is found during screening, you'll be asked to leave the test center
and may forfeit your exam fees.*



The proctor will check for personal items each time you enter the testing room.

You'll be asked to pull back your hair to show there are no electronic devices present, lift your tie or hood to show that nothing is concealed and roll up your sleeves.





We'll request that you turn out your pockets, **run your hands around your waistline**, and down your legs.



The test administrator may use a handheld scanner to complete the screening.



If you wear glasses, you'll place them on a turntable for **visual inspection**.



Once you've completed the admissions process, you'll be given an erasable note board and **escorted to your workstation** in the testing room.



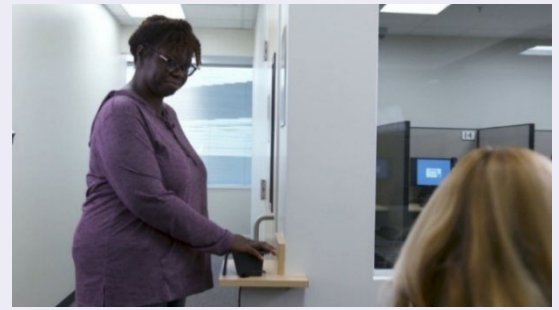
When your exam launches you will be **monitored by the proctor**, and **both audio or video of your testing session will be recorded**.





When you reach a scheduled break, if one is included in your exam, or if you need to take an unscheduled break, simply raise your hand and the proctor will assist you.

To re-enter the testing room, you will need to show your ID or repeat the palm vein scan. The proctor may also use the handheld scanner again.

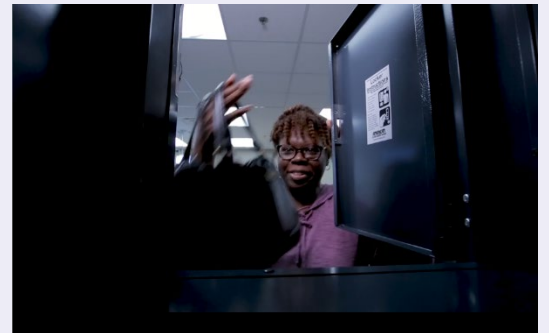


When your exam is complete, **raise your hand** and the proctor will escort you out of the testing room.

Depending on which exam you take, you may receive your score report when you exit.



Once you retrieve your personal items from the secured area, your testing experience is complete.



To request testing accommodations, please visit your exam program page on [PearsonVUE.com](https://www.pearsonvue.com) for more information.

Learn more

Find your exam program at [PearsonVUE.com/programs](https://www.pearsonvue.com/programs).