



Kansas Real Estate

Candidate Handbook

April 2025



TABLE OF CONTENTS

OVERVIEW	. 1
INTRODUCTION	. 2
Contact Information	2
Licensure Process	2
Practice Tests - General Exam Only	2
STATE LICENSING REQUIREMENTS	. 3
Applying for a Real Estate Salesperson or Broker License	3
Guidelines to Obtaining a Kansas Real Estate License	
Supporting Documentation Required with License Application	
Documentation Deadlines	
EXAM RESERVATIONS	. 6
Making a Reservation	6
Fingerprint Reservations	
Exam Fees	
Change/Cancel Policy	
Absence/Lateness Policy	
Weather Delays and Cancellations	
Accommodations	

EXAM DAY	8
What to Bring	8
Exam Procedures	
Score Reporting	
Review of Exams	
Score Explanation	
Retaking the Exam	
Duplicate Score Reports	
Test Center Policies	10
PREPARING FOR THE EXAM	1
Exam Content	1
Math Calculations	
CONTENT OUTLINESOUTI	LINES 01
GENERAL INFORMATION	13
Test Centers	13
Fees	
Pearson VUE Holiday Schedule	

OVFRVIFW

Before making an exam reservation, candidates should thoroughly review this handbook, which contains exam content outlines and important information regarding eligibility and the exam and licensing application process.

STEPS TO TAKE TO OBTAIN A REAL ESTATE LICENSE

1. Submit pre-licensure application.

Visit <u>Citizen Access</u> and set up an account. After logging in, click **Apply for License** and select **Salesperson Pre-Licensure** or **Broker Pre-Licensure**.

- 2. Complete your pre-license requirements.
 - a. Get fingerprinted.

See the **Fingerprint Instructions and Background Waiver** (Form RE-150) at krec.ks.gov/forms. Pearson VUE offers digital fingerprinting services at its Overland Park, Topeka, and Wichita test center locations. Fingerprinting may be done at any point during the pre-licensure process but must be complete before you will be permitted to submit an application. See **Fingerprint Reservations** for information regarding reservations for digital fingerprinting.

b. Complete pre-licensing education.

Before taking an exam, candidates must first complete all pre-licensing education. See **State Licensing Requirements** for additional details.

- c. Take your exam with Pearson VUE.
 - i. Create a user profile after receiving the Authorization to Test email from Pearson VUE.
 - ii. Schedule your exam.

Candidates should make a reservation at least twenty-four (24) hours before the desired exam date. Walk-in exams are not allowed.

iii. Pay the exam fee.

The fee is \$70 per exam scheduled. **Payments will not be accepted at the test center. Exam fees are non-refundable and non-transferable.**

iv. Go to the test center.

Candidates should report to the test center at least thirty (30) minutes before the exam begins with the confirmation number received during exam registration, proper identification, and any other materials listed in the **What to Bring** section.

You will receive 2.5 hours to complete the general exam and 1.5 hours to complete the Kansas exam. Candidates will leave the test center with an official score report.

3. Submit your license application online.

Once you have completed all applicable pre-license requirements, you will receive an invitation to submit your license application online through your Citizen Access account.

Candidates must read state-specific information carefully for important information regarding exam procedures in their jurisdictions.

INTRODUCTION

CONTACT INFORMATION

Candidates may contact Pearson VUE with questions about this handbook or an exam.

Pearson VUE/Kansas Real Estate 5601 Green Valley Dr., Bloomington, MN 55437		
Phone: (800) 274-4971 Website: www.pearsonvue.com		Email: pearsonvuecustomerservice@pearson.com

Live Chat is available to address your support inquiries and is the quickest way to reach a customer service agent. It's available 8:00 AM to 5:00 PM CT, Monday through Friday, subject to change during locally designated holidays.

Please visit https://www.pearsonvue.com/us/en/ks/realestate.html#contact for further information.

Candidates may contact the Kansas Real Estate Commission with questions about obtaining or maintaining a license. Except for the fingerprint card, the license application and supporting documents may be emailed or faxed to the Commission.

Kansas Real Estate Commission Jayhawk Tower 700 SW Jackson St. Ste. 404, Topeka, KS 66603-3785 Public Access by Appointment Only			
Email: krec@ks.gov	Fax: (785) 296-1771	Website: <u>krec.ks.gov</u> see <i>Licensing</i> and also <i>FAQs</i>	Phone: (785) 296-3411

LICENSURE PROCESS

The Kansas Real Estate Commission establishes the minimum standards for licensure and determines whether an individual meets that standard.

Pearson VUE develops and administers the real estate exam on behalf of the Kansas Real Estate Commission. Pearson VUE is a leading provider of assessment services to regulatory agencies and national associations.

PRACTICE TESTS - GENERAL EXAM ONLY

General-portion practice tests are offered exclusively online at www.pearsonvue.com, giving candidates even more opportunity to succeed on real estate exams. The practice tests will not only prepare candidates for the types of questions they will see, but also familiarize them with taking computer-based exams.

Pearson VUE offers a practice test for real estate that contains questions developed by subject matter experts using concepts found in the general portion of the exam. The test closely reflects the format of the general portion of the exam, can be scored instantly, and provides immediate feedback to help candidates identify correct and incorrect answers. Candidates can purchase general-portion practice tests anytime by visiting https://www.pearsonvue.com/us/en/practicetests/realestate.html.

STATE LICENSING REQUIREMENTS

APPLYING FOR A REAL ESTATE SALESPERSON OR BROKER LICENSE

You must file a complete license application within six months of the date you passed the exam. If you passed parts of the exam on different dates, the six-month period begins from the earlier exam date. Certain supporting documentation is only valid for six months and may no longer be valid at the time of application. See **Documentation Deadlines** for more information.

Kansas Residents

You must pass both the state and general portions of the exam. If you currently hold a license in another state, the general portion of the exam may be waived.

Non-residents

You must hold a current license in your state of residence. The state exam must be passed, but the general exam may be waived. Visit krec.ks.gov for requirements.

GUIDELINES TO OBTAINING A KANSAS REAL ESTATE LICENSE

A. Salesperson applicants MUST:

- 1. Be at least 18 years of age.
- 2. Have a high school diploma or its equivalent.
- 3. Candidates **NOT** applying for licensure through requirements met in another state must take a 30-hour Principles of Real Estate course approved by the Kansas Real Estate Commission within one year immediately prior to passing both the general and state portions of the exam.
- 4. All candidates must take a 30-hour Kansas Practice Course approved by the Kansas Real Estate Commission within the six months immediately preceding the Commission's receipt of the license application.
- 5. Submit the \$15 non-refundable application fee, \$70 fee and fingerprints on a card provided by the police station, sheriff's office or Commission. Digital fingerprinting services are available at Law Enforcement agencies in the state of Kansas. Pearson VUE now offers digital fingerprinting services at its Overland Park, Topeka and Wichita test center locations. See **Fingerprinting Reservations** for information regarding reservations for digital fingerprinting at these locations. The criminal history report is valid for six months after the date of issue.
- 6. Submit a license application and the \$125 licensing fee within six months of the exam date. If parts of the exam were passed on different dates, the six-month period begins from the earlier exam date. However, certain supporting documentation is only valid for six months and may not be valid at the time of application. See **Documentation Deadlines** for details.
- 7. Affiliate with and be supervised by a Kansas real estate broker. Candidates shall not advertise or perform activities that require a Kansas license until the Commission issues the license.
- 8. Submit a certification of license history from each state (other than Kansas) for which you now hold, or have ever held, a real estate license. The certification is only valid for six months from the issue date. A photocopy of a license will not be accepted in lieu of the license history certification.
- 9. All non-residents of Kansas must have a current real estate license in their state of residence and file a non-resident form.

B. Broker applicants MUST:

- 1. Be at least 18 years of age
- 2. Have a high school diploma or its equivalent
- 3. Candidates **NOT** applying for licensure through requirements met in another state must take a 30-hour "Kansas Real Estate Broker Fundamentals" course approved by the Kansas Real Estate Commission within one year immediately prior to passing both the general and state portions of the exam.
- 4. Candidates who **ARE** applying for licensure through requirements met in another state must take a four-hour Kansas Law Course approved by the Kansas Real Estate Commission within the six months immediately preceding the Commission's receipt of the license application.
- 5. All candidates must complete a 30-hour Kansas Real Estate Management course approved by the Kansas Real Estate Commission within the six months immediately preceding the Commission's receipt of the license application.
- 6. Submit the **\$50 non-refundable** application fee, \$70 fee and fingerprints on a card provided by the police station, sheriff's office or Commission. Digital fingerprinting services are available at Law Enforcement agencies in the state of Kansas. Pearson VUE now offers digital fingerprinting services at its Overland Park, Topeka and Wichita test center locations. See **Fingerprinting Reservations** for information regarding reservations for digital fingerprinting at these locations. The criminal history report is valid for six months after the date of issue.
- 7. Submit a license application and the \$175 licensing fee within six months of the exam. If parts of the exam were passed on different dates, the six-month period begins from the earlier exam date. However, certain supporting documentation is only valid for six months and may not be valid at the time of application. See **Documentation Deadlines** for details.
- 8. Submit experience pages and documentation to demonstrate you have been actively engaged in activities described in K.S.A. 58-3035(f) that require a license in Kansas for a period of at least two years during the three years immediately preceding the date of application.

Include a resume or position description for consideration of real estate activities not related to personally completed transactions. A letter of recommendation from the supervising broker is required for consideration of activities as a Transaction Manager, Transaction Administrator, Licensed Assistant, or Real Estate Office Trainer.

Documentation of real estate related education such as a Bachelor's Degree or Minor in Real Estate and general or local designations will also be considered by the Commission.

Commission staff are authorized to approve applicants who meet the following criteria:

- a. Licensed three or more years with 30 or more transaction points
- b. Licensed two or more years with 40 or more transaction points
- c. Licensed two or more years with 20 to 39 transaction points A restricted license will be issued. The restriction prohibits supervision of any Kansas licensees. To request the restriction be lifted, a written petition must be submitted with new experience/education for consideration by the Commission.

Transaction Points - These transactions must have occurred **within the last three years**.

- 3 points per closed commercial or agricultural land real estate transaction over \$1,000,000.
- 1 point per closed transaction all other real estate transaction types.
- No points for transactions as a residential property manager.
- Applicant can include points if they were the supervising broker and the transaction was completed by an affiliated licensee under their supervision. No points for transactions as part of team or group if licensees name is not on the purchase contract.
- Maximum of 10 points for transactions with personal interest.
- 9. Have a current broker's license in their state of residence if not a resident of Kansas and file a non-resident form.

- 10. Affiliate with a Kansas licensed real estate broker responsible for supervising a primary or branch office or indicate on the application you propose to act as a supervising broker of a primary or a branch office. If opening a new primary or branch office, submit the New Company application and payment for the \$100 open office fee.
- 11. Submit a certification of license history from any state (other than Kansas) for which you now hold, or have ever held, a real estate license. The certification is only valid for six months from the issue date. **A copy of the license will not be accepted in lieu of the license history certification.**

SUPPORTING DOCUMENTATION REQUIRED WITH LICENSE APPLICATION

A copy of the order and an explanation including the name of the jurisdiction, discipline dates and reasons for any denial, revocation, suspension, probation, voluntary surrender or other disciplinary action taken against any professional or occupational license or certificate the applicant ever held;

A copy of the final settlement agreement and an explanation of any real estate related litigation filed against the applicant or real estate company owned in whole or part by the applicant; and

A statement that completely and truthfully discloses any pending criminal charges, any plea of guilty or nolo contendere, any diversion or suspended imposition of sentence, or any conviction of a misdemeanor or felony ever received. The Commission may request you provide court documentation.

DOCUMENTATION DEADLINES

Applications are incomplete if any of the following documents are received by the Commission after the deadline or any fees are omitted from the application.

DEADLINE	DOCUMENT	
6 months from completion date	Kansas Practice Course certificate for salesperson applicants	
6 months from completion date	Kansas Real Estate Management Course certificate for broker applicants	
6 months from completion date	Kansas Law Course certificate for broker applicants applying based on equivalent requirements met in another state	
6 months from exam date	"Pass" score for licensure exam. If the general and state exams were passed on different dates, the six months starts from the earliest exam date.	
6 months from issue date	KBI and FBI criminal background reports	
6 months from issue date	License History Certification for any real estate licenses ever held by you (other than Kansas real estate licenses)	

EXAM RESERVATIONS

MAKING A RESERVATION

Walk-in exams are not available. Online reservations are the most efficient way to schedule exams. Candidates **must** go to https://www.pearsonvue.com/us/en/ks/realestate.html to make an online reservation for an exam. First-time users will receive an exam authorization to test letter from Pearson VUE. Please follow the link in the email. The candidate must fill in all required fields, which are preceded by an asterisk (*), on the online form to create an ID and be assigned a password. Step-by-step instructions will lead the candidate through the rest of the exam reservation process. Candidates should use their legal name or name shown on their identification. (See Acceptable Forms of ID.)

Candidates **must** make an online reservation at least 24 hours before the desired exam date. Candidates who wish to make a phone reservation at (800) 274-4971 must do so at least 24 hours before the desired exam date. Candidates who plan to purchase a voucher should send the *Voucher Request Form* (available online as detailed on below) at least ten days before they make a reservation. If a candidate is unable to schedule a reservation at the preferred location within seven days after completing the pre-license course, the candidate may ask the call center staff to open a seating escalation request. **Escalation requests are not available for online reservations.**

Before making a reservation, candidates should have the following:

- · Legal name
- KREC prelicense number as provided on the eligibility letter
- The name of the exam(s), i.e., "Salesperson" or "Broker" and "General" and/or "State"
- The preferred exam date and test center location (a list appears on the back cover of this handbook)
- School code and course completion date, if applicable
- · Email address
- · Credit card, debit card, voucher number

FINGERPRINT RESERVATIONS

Pearson VUE now offers digital fingerprinting to all resident and non-resident candidates at the following test centers: Overland Park, Topeka, and Wichita.

To make a fingerprint reservation, go to www.pearsonvue.com, or call Pearson VUE Monday through Saturday, 10:00 a.m. until 7:00 p.m. (Central Time). Log into Available Exams, select **OTHER**, and choose: KSREFP Kansas Real Estate Fingerprint. Use your full legal name, as it appears on your government-issued ID, when you make your fingerprint reservation.

The fingerprint fee of \$16, must be paid at the time of the reservation by credit card, or debit card. Fingerprint appointments may not be able to be scheduled at the same time as exam appointments.

You should bring a government-issued photo identification to your fingerprint appointment. See Acceptable Forms of Candidate Identification under Exam Day. All fingerprints (digital and paper copy) are valid for 365 days.

EXAM FEES

The exam fee (\$70) must be paid at the time of reservation by credit card, debit card, or voucher. Payment will not be accepted at the test center. Exam fees are non-refundable and non-transferable except as detailed in the Change/Cancel Policy.

To schedule a combination exam, you will need to register for both sections of the Broker or Sales examination. Please select "Schedule this Exam" on the scheduling screen, and on the next screen select "Add another exam to take on the same day". You must ensure both exams are selected before proceeding to checkout. This will provide you with the two-for-one combo examination price.

Vouchers

Vouchers offer another convenient way to pay for tests. Vouchers can be purchased online at https://www.pearsonvue.com/us/en/ks/realestate.html by credit card either singly or in volume. To redeem a voucher as payment when scheduling a test, simply indicate voucher as the payment method and provide the voucher number. All vouchers are pre-paid, non-refundable, and non-returnable.

Vouchers expire 12 months from the date they are issued. Voucher expiration dates cannot be extended. The exam must be taken by the expiration date printed on the voucher.

Veterans

Veterans requesting reimbursement of the exam fee should add facility code 46001516 to their application for reimbursement (VA Form 22-0803).

CHANGE/CANCEL POLICY

You should call Pearson VUE at (800) 274-4971 at least 48 hours before the exam to change or cancel a reservation. Candidates who change or cancel a reservation with proper notice may either transfer the fee to a new reservation or request a refund. **Candidates who change or cancel their reservations without proper notice will forfeit the exam fee.** Refunds for credit/debit cards are immediate, while refunds for vouchers will be processed in two to three weeks.

You are individually liable for the full exam fee once you have made a reservation.

ABSENCE/LATENESS POLICY

Candidates who are late or absent from an exam may call Pearson VUE within 14 days of the exam date to request an excused absence for the following reasons:

- Illness of the candidate or of the candidate's immediate family member
- Death in their immediate family
- Disabling traffic accident
- Court appearance or jury duty
- Military duty
- Weather emergency

A case number will be assigned and instructions provided for emailing supporting documentation. **Candidates** absent from or late to an exam who have not changed or canceled the reservation according to the *Change/Cancel Policy* will not be admitted to the exam and will forfeit the exam fee.

WEATHER DELAYS AND CANCELLATIONS

If severe weather or a natural disaster makes the Pearson VUE test center inaccessible or unsafe, the exam may be delayed or canceled. Pearson VUE will notify (via email) and reschedule candidates in the case of severe weather.

ACCOMMODATIONS

Pearson VUE complies with the provisions of the Americans with Disabilities Act as amended. The purpose of accommodations is to provide candidates with full access to the test. Accommodations are not a guarantee of improved performance or test completion. Pearson VUE provides reasonable and appropriate accommodations to individuals with documented disabilities who demonstrate a need for accommodations.

Test accommodations may include things such as:

- A separate testing room
- · Extra testing time
- A Reader or Recorder, for individuals with mobility or vision impairments and cannot read or write on their own

Test accommodations are individualized and considered on a case-by-case basis. All candidates who are requesting accommodations because of a disability must provide appropriate documentation of their condition and how it is expected to affect their ability to take the test under standard conditions. This may include:

- Supporting documentation from the professional who diagnosed the condition, including the credentials that qualify the professional to make this diagnosis
- A description of past accommodations the candidate has received

The steps to follow when requesting test accommodations vary, depending on your test program sponsor. To begin, go to https://www.pearsonvue.com/us/en/test-takers/accommodations/pearson_approve.ks.realestate.html, and then select your test program sponsor (Kansas Real Estate) from the alphabetized list. Candidates who have additional questions concerning test accommodations may contact the ADA Coordinator at accommodationspearsonvue@pearson.com.

WHAT TO BRING

Required Materials

· Two (2) forms of identification

All candidates are required to bring identification that is deemed acceptable, listed under **Acceptable Forms of Candidate Identification**, to the test center on the day of exam.

REQUIRED ITEMS

Candidates who do not present the required items will be denied admission to the exam, will be considered absent, and will forfeit the exam fee.

Suggested Materials

- Failing score report (if the candidate is retaking an exam)
- · Calculator (Pearson VUE will provide calculators, if necessary)

Acceptable Forms of Candidate Identification

Candidates must present **two (2)** forms of current signature identification. The name on the identification must match the name on the registration. The primary identification must be government issued and photo bearing with a signature, and the secondary identification must contain a valid signature. Identification must be in English.

Primary ID (photograph and signature, not expired)

- Government-issued Driver's License
- U.S. Dept. of State Driver's License
- U.S. Learner's Permit (plastic card only with photo and signature)
- · National/State/Country Identification Card
- Passport
- Passport cards
- Military ID
- Military ID for spouses and dependents
- Alien Registration Card (Green Card, Permanent Resident Visa)

Secondary ID (signature, not expired)

- · U.S. Social Security Card
- · Debit (ATM) or Credit Card
- Any form of ID on the Primary ID list

If the ID presented has an embedded signature that is not visible (microchip), or is difficult or impossible to read, the candidate must present another form of identification from the Primary ID or Secondary ID list which contains a visible signature.

Pearson VUE does not recognize grace periods. For example, if a candidate's driver's license expired yesterday and the state allows a 30-day grace period for renewing the ID, the ID is expired.

EXAM PROCEDURES

Candidates should report to the test center thirty (30) minutes before the exam and check in with the test center administrator. The candidate's identification and other documentation will be reviewed and they will be photographed for the score report.

Candidates are required to review and sign a *Candidate Rules Agreement* form. If the *Candidate Rules Agreement* is not followed or cheating or tampering with the exam is suspected it will be reported as such, and the appropriate action will be taken. The exam fee will not be refunded, the exam may be determined invalid, or the state may take further action such as decertification.

Candidates will have an opportunity to take a tutorial on the computer on which the exam will be administered. The time spent on this tutorial will not reduce the exam time. Exam administrators will not answer questions related to the content of exams or the state's licensing requirements.

The exam begins the moment a candidate looks at the first question. Candidates have 2.5 hours to complete the general exams and 1.5 hours to complete the state exams. The exam will end automatically after time has expired, and results will be provided before the candidate leaves the test center.

SCORE REPORTING

Candidates will receive a score report marked "pass" or "fail." Candidates who pass will receive information on how to apply for a license.

Candidates who fail will receive a numeric score, diagnostic information, and instructions for retaking the exam. You can't make reservations at the test center.

REVIEW OF EXAMS

For security reasons, exam material is not available to candidates for review.

SCORE EXPLANATION

Scaled Score

There are multiple forms (versions) of each of the licensing exams. Although all forms of an exam are developed based on the content outlines, difficulty may vary slightly because different questions appear on each form. To ensure no candidate is put at an unfair advantage or disadvantage, a statistical procedure known as equating is used to correct for differences in form difficulty.

The passing score of an exam was set by the Kansas Real Estate Commission (in conjunction with Pearson VUE) after a comprehensive study was completed for each exam. Raw scores are converted into scaled scores that can range from 0 to 100. To avoid misuse of score information, numeric scores are only reported to failing candidates. The scaled score reported to you is neither the number nor the percentage of questions answered correctly. With a passing score of 70, any score below 70 indicates how close the candidate came to passing rather than the actual number or percentage of questions answered correctly.

PASSING SCALED SCORES	GENERAL	STATE
Salesperson	70	70
Broker	70	70

RETAKING AN EXAM

Candidates should contact Pearson VUE to make a reservation to retake the exam and should have their failing score report available when they call.

RETAKING THE EXAM

Candidates must wait twenty-four (24) hours before scheduling a re-exam. Candidates who need to retake an exam for any reason must make a reservation as detailed in Exam Reservations.

The exam is divided into two parts: the general exam and the Kansas exam. Candidates **NOT** applying through requirements met in another state must pass both the general and Kansas exams. If a candidate passes one exam and fails the other, only the failed exam needs to be retaken. However, the failed exam must be passed in time for the Kansas Real Estate Commission to receive the complete application within **six months** of the earlier exam date. Candidates who do not meet the six-month time limit must retake exams. Candidates who **ARE** applying through requirements met in another state are only required to take the Kansas exam. All candidates should refer to *Exam Reservations* for information on making an exam appointment.

DUPLICATE SCORE REPORTS

To obtain your score report, log into your Pearson VUE account.

TEST CENTER POLICIES

The following policies are observed at each test center. Candidates who violate any of these policies will not be permitted to finish the exam and will be dismissed from the test center, forfeiting the exam fee.

- **No personal items are allowed in the testing room.** Personal items include but are not limited to: Cell phones, tablets, laptops, or other electronic devices, watches, wallets, purses, firearms or other weapons, hats, bags, coats, books, and/or notes, pens or pencils.
- Candidates must store all personal items in a secure area as indicated by the administrator or return items to their vehicle. All electronic devices must be turned off before storing them in a locker. **The test center is not responsible for lost, stolen or misplaced personal items.**
- Studying **is not** allowed in the test center. Visitors, children, family or friends **are not** allowed in the test center.
- Books, papers (including scratch paper), and reference materials are not permitted in the exam room, and candidates are strongly urged not to bring such materials to the test center. Upon entering and being seated in the testing room, the test administrator will provide materials to make notes or calculations. The candidate shall not write on these items before the exam begins or remove these items from the testing room.
- Eating, drinking, chewing gum, smoking and/or making noise that creates a disturbance for other candidates is prohibited during the exam.
- Candidates must raise their hand to get the administrator's attention to leave the testing room for a break.
 The exam clock will not stop while the candidate is taking a break. If a candidate is discovered to have left the floor or building for any reason during this time, they will not be permitted to proceed with the exam and may forfeit the exam fee.
- While taking a break, candidates are permitted to access personal items stored at the test center only if necessary— for example, personal medication that must be taken at a specific time. However, a candidate must receive permission from the administrator prior to accessing stored personal items. Candidates are not allowed access to other items, including but not limited to, cell phones, exam notes and study guides.
- Any candidate discovered causing a disturbance or engaging in misconduct including giving or receiving help; using notes, books, or other aids; taking part in an act of impersonation; or removing exam materials or notes from the exam room, will be dismissed from the exam room and reported to the Kansas Real Estate Commission. The Kansas Real Estate Commission will make decisions regarding disciplinary measures.

PREPARING FOR THE EXAM

PRETEST QUESTIONS

Many of the exams will contain "pretest" questions. Pretest questions are questions on which statistical information is being collected for use in constructing future exams. Responses to pretest questions do not affect a candidate's score.

Pretest questions are mixed in with the scored questions and are not identified.

The number of pretest questions are listed in the content outline heading of each exam. If a number is not present, then there are no pretest questions for that particular exam.

EXAM CONTENT

The content of the general exam is obtained from a job analysis performed by Pearson VUE. Responses from real estate professionals were analyzed to determine the nature and scope of tasks they perform, and the knowledge and skills needed to perform them. This information is the basis upon which exam questions are written and ensures that the exam reflects the actual practice of real estate. Questions on the general exam are reviewed and approved by generally recognized real estate professionals.

Kansas real estate professionals develop the state exam to reflect the laws, regulations, and practice of real estate in Kansas.

MATH CALCULATIONS

The information below is NOT available at the test center and should be memorized.

Candidates may use the following information in making mathematical calculations on the general section of the exam unless otherwise stated in the text of the question:

- 43,560 square feet/acre
- 5,280 feet/mile
- Round off calculations (where applicable) to the nearest whole number

The information below, if needed, will be contained within the test itself:

If a question requires the calculation of prorated amounts, the question will specify: a) whether the calculation should be made based on 360 or 365 days a year; and b) whether the day of closing belongs to the buyer or seller.



REAL ESTATE National/General Content Outlines

Content Outline for Salespersons Examinations: Effective April 24, 2025

Content Outline for Brokers Examinations: Effective April 24, 2025

KANSAS

Real Estate State Content Outlines

Content Outline for Kansas Salespersons and Brokers

National/General Exam Content Outline for Salespersons

Effective: April 24, 2025

The national/general portion of the real estate exam is made up of eighty (80) scored items, which are distributed as noted in the following content outline. Each section contains an overall item count and subtotals from each subsection. For example, if a major topic area has three (3) subtopics and ten (10) items, the subtopics will contain the number of items necessary to bring the total to ten (10) items.

In addition to building our real estate national/general exams to content specifications, Pearson VUE also builds our general exams to cognitive level specifications. These cognitive level specifications confirm that candidates have a comprehensive understanding of real estate general knowledge and federal regulation topics. They measure whether candidates have the knowledge, but more importantly, the skills and abilities to protect the public from day one as a real estate licensee. Every test item is classified into one of three categories: knowledge, application, or analysis. A knowledge item requires candidates to recall specific facts or definitions. An application item requires candidates to use their knowledge and apply it to a situation. An analysis item requires candidates to use their knowledge and examine a fact pattern in order to draw a conclusion or make a decision. Cognitive level breakdowns are included after the item count for major topic areas. For example, if a major topic area has ten (10) items, the cognitive level item counts will total to ten (10) items.

The national/general examination also contains five (5) pretest items that are not counted toward the score. These items are used to gather statistics on performance and to help assess appropriateness for use on future examinations. Because pretest items look exactly like items that are scored, candidates should answer all the items on the examination.

- I. REAL PROPERTY CHARACTERISTICS, LEGAL DESCRIPTIONS, AND PROPERTY USE (SALES 11; 6 KNOWLEDGE, 3 APPLICATION, 2 ANALYSIS)
 - A. Real property vs. personal property (3 items)
 - 1. Fixtures, trade fixtures, emblements
 - 2. Attachment, severance, and bill of sale
 - B. Characteristics of real property (2 items)
 - 1. Economic characteristics
 - a. Scarcity
 - b. Modification / Improvement
 - c. Permanence of Investment / Fixity
 - d. Area Preference / Situs
 - 2. Physical characteristics
 - a. Immobility
 - b. Indestructibility
 - c. Non-homogeneity / Uniqueness
 - C. Legal descriptions (3 items)
 - 1. Methods used to describe real property
 - 2. Survey
 - D. Public and private land use controls encumbrances (3 items)
 - 1. Public controls governmental powers
 - a. Police power, eminent domain, taxation, escheat
 - b. Zoning ordinances

- 2. Private controls, restrictions, and encroachments
 - a. Covenants, conditions, and restrictions (CC&Rs), HOAs
 - b. Easements
 - c. Licenses and encroachments
- II. FORMS OF OWNERSHIP, TRANSFER, AND RECORDING OF TITLE (SALES 9; 5 KNOWLEDGE, 2 APPLICATION, 2 ANALYSIS)
 - A. Ownership, estates, rights, and interests (5 items)
 - 1. Forms of ownership
 - 2. Freehold estate
 - a. Fee simple absolute
 - b. Fee simple defeasible, determinable, and condition subsequent
 - c. Life estate
 - d. Bundle of rights
 - 3. Leasehold estates and types of leases
 - a. Estate for years and from period to period (periodic estate)
 - b. Estate at will and estate at sufferance
 - c. Gross, net, percentage leases, etc.
 - 4. Liens and lien priority
 - 5. Air, surface and sub-surface rights

B. Deed, title, transfer of title, and recording of title (4 items)

- 1. Elements of a valid deed
- 2. Types of deeds
- 3. Title transfer
 - a. Voluntary alienation
 - b. Involuntary alienation
- 4. Recording the title
 - a. Constructive and actual notice
 - b. Title abstract and chain of title
 - c. Marketable title and cloud on title
 - d. Attorney title opinion, quiet title lawsuit, and title insurance

III. PROPERTY VALUE AND APPRAISAL (SALES 11; 6 KNOWLEDGE, 3 APPLICATION, 2 ANALYSIS)

A. Concept of value (4 items)

- 1. Market value vs. market price
- 2. Characteristics of value
- 3. Principles of value

B. Appraisal process (2 items)

- 1. Purpose and steps to an appraisal
- 2. Federal oversight of the appraisal process

C. Methods of estimating value and Broker Price Opinions (BPO) (5 items)

- 1. Sales comparison approach (market data)
- 2. Cost approach
 - a. Improvements and depreciation
 - b. Physical deterioration, functional, and economic obsolescence
 - c. Reproduction or replacement costs
- 3. Income approach
- 4. Gross rent and gross income multipliers
- 5. Comparative Market Analysis (CMA)
- 6. Broker Price Opinion (BPO)
- 7. Assessed value and tax implications

IV. REAL ESTATE CONTRACTS AND AGENCY (SALES 16; 7 KNOWLEDGE, 6 APPLICATION, 3 ANALYSIS)

A. Types of contracts (1 item)

- 1. Express vs. implied
- 2. Unilateral vs. bilateral

B. Required elements of a valid contract (3 items)

- 1. Voluntary
- 2. Agreement / Promise
- 3. Legally competent parties
- 4. Lawful consideration
- 5. Legal act / Purpose

C. Contract performance (3 items)

- 1. Executed vs. executory
- 2. Valid vs. void
- 3. Voidable vs. unenforceable
- 4. Breach of contract, rescission, and termination
- 5. Liquidated, punitive, or compensatory damages

- 6. Statute of Frauds
- 7. Electronic contracts and digital signatures
- 8. Time is of the essence

D. Sales contract (2 items)

- 1. Offer and counteroffer
- 2. Earnest money and liquidated damages
- 3. Equitable title
- 4. Contingencies
- 5. Disputes and breach of contract
- 6. Option contract and installment sales contract

E. Types of agency and licensee-client relationships (2 items)

- F. Creation and termination of agency (2 items)
- G. Licensee obligations to parties of a transaction (3 items)

V. REAL ESTATE PRACTICE (SALES 10; 5 KNOWLEDGE, 3 APPLICATION, 2 ANALYSIS)

A. Responsibilities of broker (2 items)

- 1. Practicing within scope of expertise
- 2. Unauthorized practice of law

B. Brokerage agreements between the broker and principal (seller, buyer, landlord, or tenant) (3 items)

- Seller representation Types of listing agreements
 - a. Exclusive right-to-sell and exclusive agency listing
 - b. Non-exclusive or open listing
 - c. Net listing (conflict of interest)
 - d. Multiple listing service (MLS)
- 2. Buyer representation
- 3. Property management agreement
 - a. Accounting for funds
 - b. Property maintenance
 - c. Leasing property
 - d. Collecting rents and security deposits
- 4. Termination of agreements
- 5. Services, fees, and compensation

C. Fair Housing (3 items)

- 1. Equal opportunity in housing
- 2. Protected classes
- 3. Fair housing laws
- 4. Illegal practices, enforcement, and penalties
- 5. Prohibited advertising
- 6. Housing and Urban Development (HUD)
- 7. Americans with Disabilities Act (ADA)

D. Risk management (2 items)

- 1. Supervision
- 2. Compliance with federal regulations; including Privacy and Do Not Contact
- 3. Vicarious liability
- 4. Antitrust laws

- 5. Fraud and misrepresentation
- 6. Types of insurance
 - a. Errors and Omissions
 - b. General Liability

VI. PROPERTY DISCLOSURES AND ENVIRONMENTAL ISSUES (SALES 9; 5 KNOWLEDGE, 3 APPLICATION, 1 ANALYSIS)

A. Property conditions and environmental issues (5 items)

- 1. Hazardous substances
 - a. Lead-based paint
 - b. Asbestos, radon, and mold
 - c. Groundwater contamination and underground storage tanks
 - d. Waste disposal sites and brownfields
 - e. Flood plains, flood zones, and flood insurance
- 2. Clean Air and Water Acts
- 3. Environmental Protection Agency (EPA)
 - a. Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)
 - b. Superfund Amendment and Reauthorization Act (SARA)
 - c. Environmental site assessments (including Phase I and II studies) and impact statements
 - d. Wetlands protection

B. Environmental and property disclosure obligations and liability (4 items)

VII. FINANCING AND SETTLEMENT (SALES 7; 4 KNOWLEDGE, 2 APPLICATION, 1 ANALYSIS)

A. Financing concepts and components (2 items)

- 1. Methods of financing
 - a. Mortgage financing conventional and non-conventional loans
 - b. Seller financing land contract/contract for deed
- 2. Lien theory vs. title theory and deed of trust
- 3. Sources of financing (primary and secondary mortgage markets, and seller financing)
- 4. Types of loans and loan programs
- 5. Mortgage clauses

B. Lender Requirements (1 item)

- 1. FHA requirements
- 2. VA requirements
- 3. USDA Loan requirements and rural development financing
- 4. Conventional requirements
- 5. Buyer qualification and Loan to Value (LTV)
- 6. Hazard and flood insurance
- 7. Private mortgage insurance (PMI) and mortgage insurance premium (MIP)

C. Federal Financing Regulations and Regulatory Bodies (2 items)

- 1. Truth-in-Lending and Regulation Z
- 2. TILA-RESPA Integrated Disclosures (TRID)
 - a. Consumer Financial Protection Bureau (CFPB)
 - b. Loan Estimate (LE)
 - c. Closing Disclosure (CD)
- 3. Real Estate Settlement Procedures Act (RESPA)
 - a. Referrals
 - b. Rebates
- 4. Equal Credit Opportunity Act (ECOA
- 5. Mortgage fraud and predatory lending

D. Settlement and closing the transaction (2 items)

VIII. REAL ESTATE MATH CALCULATIONS (SALES 7; 4 APPLICATION, 3 ANALYSIS)

A. Property area calculations (1 item)

- 1. Square footage
- 2. Acreage total

B. Property valuation (1 item)

- 1. Comparative Market Analysis (CMA)
- 2. Net Operating Income (NOI)
- 3. Capitalization rate
- 4. Equity in property
- 5. Establishing a listing price
- 6. Assessed value and property taxes

C. Commission/compensation (1 item)

D. Loan financing costs (1 item)

- 1. Interest
- 2. Loan to Value (LTV)
- 3. Fees
- 4. Amortization, discount points, and prepayment penalties

E. Settlement and closing costs (1 item)

- 1. Purchase price and down payment
- 2. Monthly mortgage calculations- principal, interest, taxes, and insurance (PITI)
- 3. Net to the seller
- 4. Cost to the buyer
- 5. Prorated items
- 6. Debits and credits
- 7. Transfer tax and recording fee

F. Investment (1 item)

- 1. Return on investment
- 2. Appreciation
- 3. Depreciation
- 4. Tax implications on investment

G. Property management calculations (1 item)

- 1. Property management and budget calculations
- 2. Tenancy and rental calculations

Notes on Math Calculations

The following information is **NOT** available at the test center and **SHOULD** be memorized:

- 43,560 square feet/acre
- 5,280 feet/mile

If a question requires the calculation of prorated amounts, the question will specify:

- whether the calculation should be made on the basis of 360 or 365 days a year; and/or
- whether the day of closing belongs to the buyer or the seller for purposes of prorations

Where applicable, round off calculations using standard rounding rules.

Please note the content on the exam reflects the real estate industry as a whole and may not reflect any ongoing litigation or settlements.

Real Estate General/National Resources

- Mastering Real Estate Principles, Gerald R. Cortesi, Dearborn
- Modern Real Estate Practice, Fillmore W. Galaty, Wellington J. Allaway, Robert C. Kyle, etc., Dearborn
- Principles of Real Estate Practice, Stephen Mettling, Performance Programs Company
- Property Management, Robert C. Kyle, Dearborn
- Real Estate Finance, J. Keith Baker and John P.
 Wiedemer, OnCourse Learning Publishing
- Real Estate Fundamentals, Wade E. Gaddy, Dearborn
- Real Estate Law, Charles J. Jacobus, OnCourse Learning Publishing
- Real Estate Principal, Charles J. Jacobus, OnCourse Learning Publishing
- Real Estate Law, Elliot Klayman, Dearborn
- The Language of Real Estate, John E. Reilly, Dearborn

Please refer to the publishers for the most recent editions.

Pearson VUE does not endorse any particular pre-licensing provider or study materials.

National/General Exam Content Outline for Brokers

Effective: April 24, 2025

The national/general portion of the real estate exam is made up of eighty (80) scored items, which are distributed as noted in the following content outline. Each section contains an overall item count and subtotals from each subsection. For example, if a major topic area has three (3) subtopics and ten (10) items, the subtopics will contain the number of items necessary to bring the total to ten (10) items.

In addition to building our real estate national/general exams to content specifications, Pearson VUE also builds our general exams to cognitive level specifications. These cognitive level specifications confirm that candidates have a comprehensive understanding of real estate general knowledge and federal regulation topics. They measure whether candidates have the knowledge, but more importantly, the skills and abilities to protect the public from day one as a real estate licensee. Every test item is classified into one of three categories: knowledge, application, or analysis. A **knowledge** item requires candidates to recall specific facts or definitions. An **application** item requires candidates to use their knowledge and apply it to a situation. An **analysis** item requires candidates to use their knowledge and examine a fact pattern in order to draw a conclusion or make a decision. Cognitive level breakdowns are included after the item count for major topic areas. For example, if a major topic area has ten (10) items, the cognitive level item counts will total to ten (10) items.

The national/general examination also contains five (5) pretest items that are not counted toward the score. These items are used to gather statistics on performance and to help assess appropriateness for use on future examinations. Because pretest items look exactly like items that are scored, candidates should answer all the items on the examination.

- I. REAL PROPERTY CHARACTERISTICS, LEGAL DESCRIPTIONS, AND PROPERTY USE (BROKER 10; 2 KNOWLEDGE, 5 APPLICATION, 3 ANALYSIS)
 - A. Real property vs. personal property (3 Items)
 - 1. Fixtures, trade fixtures, emblements
 - 2. Attachment, severance, and bill of sale
 - B. Characteristics of real property (2 Items)
 - 1. Economic characteristics
 - a. Scarcity
 - b. Modification / Improvement
 - c. Permanence of Investment / Fixity
 - d. Area Preference / Situs
 - 2. Physical characteristics
 - a. Immobility
 - b. Indestructibility
 - c. Non-homogeneity / Uniqueness
 - C. Legal descriptions (2 Items)
 - 1. Methods used to describe real property
 - 2. Survey
 - D. Public and private land use controls encumbrances (3 Items)
 - 1. Public controls governmental powers
 - a. Police power, eminent domain, taxation, escheat
 - b. Zoning ordinances

- 2. Private controls, restrictions, and encroachments
 - a. Covenants, conditions, and restrictions (CC&Rs), HOAs
 - b. Easements
 - c. Licenses and encroachments
- II. FORMS OF OWNERSHIP, TRANSFER, AND RECORDING OF TITLE (BROKER 8; 2 KNOWLEDGE, 3 APPLICATION, 3 ANALYSIS)
 - A. Ownership, estates, rights, and interests (4 Items)
 - 1. Forms of ownership
 - 2. Freehold estate
 - a. Fee simple absolute
 - b. Fee simple defeasible, determinable, and condition subsequent
 - c. Life estate
 - d. Bundle of rights
 - 3. Leasehold estates and types of leases
 - a. Estate for years and from period to period (periodic estate)
 - b. Estate at will and estate at sufferance
 - c. Gross, net, percentage leases, and etc.
 - 4. Liens and lien priority
 - 5. Air surface and sub-surface rights

B. Deed, title, transfer of title, and recording of title (4 Items)

- 1. Elements of a valid deed
- 2. Types of deeds
- 3. Title transfer
 - a. Voluntary alienation
 - b. Involuntary alienation
- 4. Recording the title
 - a. Constructive and actual notice
 - b. Title abstract and chain of title
 - c. Marketable title and cloud on title
 - d. Attorney title opinion, quiet title lawsuit, and title insurance

III. PROPERTY VALUE AND APPRAISAL (BROKER 10; 2 KNOWLEDGE, 4 APPLICATION, 4 ANALYSIS)

A. Concept of value (3 Items)

- 1. Market value vs. market price
- 2. Characteristics of value
- 3. Principles of value

B. Appraisal process (3 Items)

- 1. Purpose and steps to an appraisal
- 2. Federal oversight of the appraisal process

C. Methods of estimating value and Broker Price Opinions (BPO) (4 Items)

- 1. Sales comparison approach (market data)
- 2. Cost approach
 - a. Improvements and depreciation
 - b. Physical deterioration, functional, and economic obsolescence
 - c. Reproduction or replacement costs
- 3. Income approach
- 4. Gross rent and gross income multipliers
- 5. Comparative Market Analysis (CMA)
- 6. Broker Price Opinion (BPO)
- 7. Assessed value and tax implications

IV. REAL ESTATE CONTRACTS AND AGENCY (BROKER 15; 3 KNOWLEDGE, 6 APPLICATION, 6 ANALYSIS)

A. Types of contracts (2 Items)

- 1. Express vs. implied
- 2. Unilateral vs. bilateral

B. Required elements of a valid contract (3 Items)

- 1. Voluntary
- 2. Agreement / Promise
- 3. Legally competent parties
- 4. Lawful consideration
- 5. Legal act / Purpose

C. Contract performance (2 Items)

- 1. Executed vs. executory
- 2. Valid vs. void
- 3. Voidable vs. unenforceable
- 4. Breach of contract, rescission, and termination
- 5. Liquidated, punitive, or compensatory damages

- 6. Electronic contracts and digital signatures
- 7. Statute of Frauds
- 8. Time is of the essence

D. Sales contract (2 Items)

- 1. Offer and counteroffer
- 2. Earnest money and liquidated damages
- 3. Equitable title
- 4. Contingencies
- 5. Disputes and breach of contract
- 6. Option contract and installment sales contract

E. Types of agency and licensee-client relationships (2 Items)

- F. Creation and termination of agency (2 Items)
- G. Licensee obligations to parties of a transaction (2 Items)

V. REAL ESTATE PRACTICE (BROKER 12; 5 KNOWLEDGE, 5 APPLICATION, 2 ANALYSIS)

A. Responsibilities of broker (3 Items)

- 1. Practicing within scope of expertise
- 2. Unauthorized practice of law

B. Brokerage agreements between the broker and principal (seller, buyer, landlord, or tenant) (3 Items)

- Seller representation Types of listing agreements
 - a. Exclusive right-to-sell and exclusive agency listing
 - b. Non-exclusive or open listing
 - c. Net listing (conflict of interest)
 - d. Multiple listing service (MLS)
- 2. Buyer representation
- 3. Property management agreement
 - a. Accounting for funds
 - b. Property maintenance
 - c. Leasing property
 - d. Collecting rents and security deposits
- 4. Termination of agreements
- 5. Services, fees, and compensation

C. Fair Housing (3 Items)

- 1. Equal opportunity in housing
- 2. Protected classes
- 3. Fair housing laws
- 4. Illegal practices, enforcement, and penalties
- 5. Prohibited advertising
- 6. Housing and Urban Development (HUD)
- 7. Americans with Disabilities Act (ADA)

D. Risk management (3 Items)

- 1. Supervision
- 2. Compliance with federal regulations; including Privacy and Do Not Contact
- 3. Vicarious liability
- 4. Antitrust laws

- 5. Fraud and misrepresentation
- 6. Types of insurance
 - a. Errors and Omissions
 - b. General Liability

VI. PROPERTY DISCLOSURES AND ENVIRONMENTAL ISSUES (BROKER 9; 4 KNOWLEDGE, 3 APPLICATION, 2 ANALYSIS)

A. Property conditions and environmental issues (5 Items)

- 1. Hazardous substances
 - a. Lead-based paint
 - b. Asbestos, radon, and mold
 - c. Groundwater contamination and underground storage tanks
 - d. Waste disposal sites and brownfields
 - e. Flood plains, flood zones, and flood insurance
- 2. Clean Air and Water Acts
- 3. Environmental Protection Agency (EPA)
 - a. Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)
 - b. Superfund Amendment and Reauthorization Act (SARA)
 - c. Environmental site assessments (including Phase I and II studies) and impact statements
 - d. Wetlands protection

B. Environmental and property disclosure obligations and liability (4 Items)

VII. FINANCING AND SETTLEMENT (BROKER 8; 3 KNOWLEDGE, 3 APPLICATION, 2 ANALYSIS)

A. Financing concepts and components (2 Items)

- 1. Methods of financing
 - a. Mortgage financing conventional and non-conventional loans
 - b. Seller financing land contract/contract for deed
- 2. Lien theory vs. title theory and deed of trust
- 3. Sources of financing (primary and secondary mortgage markets, and seller financing)
- 4. Types of loans and loan programs
- 5. Mortgage clauses

B. Lender Requirements (2 Items)

- 1. FHA requirements
- 2. VA requirements
- 3. USDA loan requirements and rural development financing
- 4. Conventional requirements
- 5. Buyer qualification and Loan to Value (LTV)
- 6. Hazard and flood insurance
- 7. Private mortgage insurance (PMI) and mortgage insurance premium (MIP)

C. Federal Financing Regulations and Regulatory Bodies (2 Items)

1. Truth-in-Lending and Regulation Z

- 2. TILA-RESPA Integrated Disclosures (TRID)
 - a. Consumer Financial Protection Bureau (CFPB)
 - b. Loan Estimate (LE)
 - c. Closing Disclosure (CD)
- 3. Real Estate Settlement Procedures Act (RESPA)
 - a. Referrals
 - b. Rebates
- 4. Equal Credit Opportunity Act (ECOA
- 5. Mortgage fraud and predatory lending

D. Settlement and closing the transaction (2 Items)

VIII. REAL ESTATE MATH CALCULATIONS (BROKER 8; 3 APPLICATION, 5 ANALYSIS)

A. Property area calculations (1 Item)

- 1. Square footage
- 2. Acreage total

B. Property valuation (2 Items)

- 1. Comparative Market Analysis (CMA)
- 2. Net Operating Income (NOI)
- 3. Capitalization rate
- 4. Gross rent multiplier
- 5. Gross income multiplier
- 6. Equity in property
- 7. Establishing a listing price
- 8. Assessed value and property taxes

C. Commission/compensation (1 Item)

D. Loan financing costs (1 Item)

- 1. Interest
- 2. Loan to Value (LTV)
- 3. Fees
- 4. Amortization, discount points, and prepayment penalties

E. Settlement and closing costs (1 item)

- 1. Purchase price and down payment
- 2. Monthly mortgage calculations- principal, interest, taxes, and insurance (PITI)
- 3. Net to the seller
- 4. Cost to the buyer
- 5. Prorated items
- 6. Debits and credits
- 7. Transfer tax and recording fee

F. Investment (1 Item)

- 1. Return on investment
- 2. Appreciation
- 3. Depreciation
- 4. Tax implications on investment

G. Property management calculations (1 Item)

- 1. Property management and budget calculations
- 2. Tenancy and rental calculations

Notes on Math Calculations

The following information is **NOT** available at the test center and **SHOULD** be memorized:

- 43,560 square feet/acre
- 5,280 feet/mile

If a question requires the calculation of prorated amounts, the question will specify:

- whether the calculation should be made on the basis of 360 or 365 days a year; and/or
- whether the day of closing belongs to the buyer or seller for the purposes of prorations.

Where applicable, round off calculations using standard rounding rules.

Please note the content on the exam reflects the real estate industry as a whole and may not reflect any ongoing litigation or settlements.

Real Estate General/National Resources

- Mastering Real Estate Principles, Gerald R. Cortesi, Dearborn
- Modern Real Estate Practice, Fillmore W. Galaty, Wellington J. Allaway, Robert C. Kyle, etc., Dearborn
- Principles of Real Estate Practice, Stephen Mettling, Performance Programs Company
- Property Management, Robert C. Kyle, Dearborn
- Real Estate Finance, J. Keith Baker and John P Wiedemer, OnCourse Learning Publishing
- Real Estate Fundamentals, Wade E. Gaddy, Dearborn
- Real Estate Law, Charles J. Jacobus, OnCourse Learning Publishing
- Real Estate Law, Elliot Klayman, Dearborn
- The Language of Real Estate, John W. Reilly, Dearborn

Please refer to the publishers for the most recent editions.

Pearson VUE does not endorse any particular pre-licensing provider or study materials.

Kansas State Exam Content Outline for Salespersons & Brokers

Effective Date: 6/11/24

The Kansas portion of the exam is made up of 30 items for sales candidates and 40 items for broker candidates which are distributed as noted in the following content outline.

The exam also has 10 pretest items for salesperson and 10 pretest items for broker. These pretest items are not identified and will not affect a candidate's score in any way. These items are used to gather statistics on performance and to help assess appropriateness for use on future exams. Because pretest items look exactly like items that are scored, candidates should answer all the items on the exam.

I. DUTIES AND POWERS OF THE KANSAS REAL ESTATE COMMISSION (SALESPERSON 2, BROKER 2)

- A. General powers and duties; Commission members
- B. Investigations, hearings, and appeals
- License revocation, suspension, condition, restriction, censure of licensee, and civil fines
- D. Criminal prosecution

II. LICENSING REQUIREMENTS (SALESPERSON 4, BROKER 3)

- A. Activities requiring a license
- B. Renewal of license
- C. Education requirements
- D. Deactivation, and reinstatement of licenses

III. REQUIREMENTS GOVERNING ACTIVITIES OF LICENSEES (SALESPERSON 5, BROKER 8)

- A. Place of business and company names
- B. Records
- C. Reporting requirements
- D. Advertising
- E. Commissions/referral/relocation fees
- F. Required residential contract language
- G. Supervision of affiliated licensee

IV. PROHIBITED ACTS (SALESPERSON 8, BROKER 8)

- V. BROKERAGE RELATIONSHIPS IN REAL ESTATE TRANSACTIONS ACT (BRRETA) (SALESPERSON 11, BROKER 15)
- VI. BROKER ONLY TOPICS (BROKER 4)
 - A. Exemptions from licensure
 - B. Qualifications, exams, denial of license
 - C. Handling of trust funds and trust accounts
 - D. Broker supervision of primary office and branch offices
 - E. Commercial real estate; sharing commissions with a person licensed in another state/jurisdiction

State Exam Resources

- Links are available under the Resources tab at www.krec.ks.gov.
- Kansas Real Estate Brokers' and Salespersons' License Act
- Brokerage Relationships in Real Estate Transactions Act
- · Kansas Real Estate Commission
- Rules and Regulations of the Kansas Real Estate Commission

Outlines 09 Kansas Real Estate

GENERAL INFORMATION

Candidates may schedule online at https://www.pearsonvue.com/us/en/ks/realestate.html or by calling Pearson VUE at (800) 274-4971.

If you can't schedule a reservation at the preferred location within seven days after completing the pre-license course, you may ask the call center staff to open a seating escalation request. **Escalation requests are not available for online reservations.**

TEST CENTERS		
PEARSON PROFESSIONAL TEST CENTERS A MINIMUM OF TWO SESSIONS EACH SATURDAY AND AT LEAST ONE WEEKDAY SESSION BEFORE 4PM AND ONE AFTER 6 PM.		
LOCATION SCHEDULE		
Hays, KS - Pearson Professional Test Center	1 to 2 days a week	
Overland Park, KS - Pearson Professional Test Center	4 to 5 days a week	
Topeka, KS - Pearson Professional Test Center	2 to 3 days a week	
Wichita, KS - Pearson Professional Test Center	3 days a week	
Kansas City, MO - Pearson Professional Test Center	2 to 3 days a week	
ADDITIONAL TESTING LOCATIONS IN KANSAS		
SCHEDULES VARY. THESE SITES CAN NOT GUARANTEE A RESERVATION WITHIN A 7-DAY TIME FRAME.		
Emporia, KS - Flint Hills Technical College	Pittsburg, KS - Labette Community College - Cherokee Campus	
Fort Riley, KS - US Military Army Ft Riley 1ID G6	Salina, KS - Salina Area Technical College	
Garden City, KS - Garden City Community College		

Locations and schedules are subject to change. A list of all available locations is provided online.

	FEES	
EXAM	EXAM FEE	FINGERPRINTING FEE
Salesperson Kansas exam	\$70	\$16
Salesperson general exam	\$70	n/a
Broker Kansas exam	\$70	\$16
Broker general exam	\$70	n/a
Salesperson combo	\$70	\$16
Broker combo	\$70	\$16

PEARSON VUE HOLIDAY SCHEDULE

Testing may be unavailable on U.S. federal holidays and, in some cases, holiday weekends.